1959 INDEX

HOSPITALS, Journal of the American Hospital Association

Volume 33, Numbers 1 to 24 inclusive (except part 2 of the "Guide Issue", August 1, which has its own index)

This index is arranged alphabetically with names of authors, titles and subjects in one list. The following are regular sections or features of HOSPITALS and have not been indexed.

Calendar of Association Institutes
Calendar of Association Meetings
Current Listing of New Members
Personnel Changes
PRN (Pro Re Nata)

Abbreviations

Ja—January	Ap—April	Jl—July	O—October
F—February	My—May	Ag—August	N—November
Mr—March	Je—June	S—September	D—December

AHA—American Hospital Association
Ed—Editorial
jt auth—joint author
L—Law in brief
N—News
N&C—Notes and Comments
O&I—Opinions and Ideas
PR—Your President Reports
SFH—Service from Headquarters
Sr—Sister
Symp—Symposium

A

ABDELLAH, FAYE. Symposium on progressive patient care. Ja 16-42; jt auth See HALDEMAN, JACK C.
Accident prevention. See Safety

ACCOUNTING
Accounting and financial management: annual administrative review. L. A. Steinke. Ap 16-37
Accounting research grant to aid smaller hospitals. (N) Ag 1-114
Automatic data processing in hospital accounting. E. C. Gould. Ag 1-49
Better accounting systems needed. E. W. Jones states. (N) My 1-96
Double entry bookkeeping. (SFH) Jl 16-29
Income-expense breakdowns. (SFH) N 16-24
It's in the cards—integrated accounting for small hospitals. L. Allen. Je 16-42
Keeping accounting methods current. D. D. Hamachek. My 1-38

ACCREDITATION
Accreditation: annual administrative review. K. B. Babcock. Ap 16-40
Accreditation problems. K. B. Babcock. Ja 16-38; F 16-31; Mr 16-28; Ap 16-12; My 16-34; Je 16-24; Jl 16-26; Ag 16-27; S 16-26; O 16-39; N 16-28; D 16-21
All-Canadian accrediting program begins. (N) F 16-108
Acrostic on work simplification. M. J. Chapman. Ap 16-125

ADMINISTRATION
Chicago graduate program observes 25th anniversary. (N) Ja 16-108
Comments on reading and professional journals. R. Amberg. (PR) Ap 1-46
Definition of terms "management" and "administration." (SFH) O 1-23
Five maxims of decision-making. R. N. Wilson. Ag 1-44
Hospital efficiency—a lesson from Sweden. P. A. Lembcke. Ap 1-34
Management looks at the community. J. E. Jonsson. Ja 1-44
Responsibility under the law. (Ed) D 1-33
Standing orders procedure. (SFH) S 16-24
Theoretical hospital administration. F. R. Bradley. Ag 1-32

ADMINISTRATORS
Administrators' contracts. (SFH) Ag 1-29
Architect-administrator team: a fusing of talents. J. J. Souder. F 16-55
Educating the administrator. (Ed) Ja 16-41
Education of an administrator. (Ed) Je 1-29
How does an administrator administrate? R. D. Wittrup. Mr 1-37; (O&I) Editor. Je 16-31
Our growing responsibilities. R. A. Nelson. O 16-50
Registration of hospital administrators in Minnesota. R. Amberg. (PR) Mr 1-52
Spirit of service. Rev. J. J. Flanagan. D 16-28
What a staff doctor expects of the hospital administrator. D. W. Melick. My 1-30

ADMITTING AND DISCHARGE
Admission requirement. (SFH) Ja 16-27
Admitting the patient: a matter of good form. J. E. Ludlam. My 16-43 (Ed p. 37)
First 15 minutes. (Ed) D 16-27
Michigan hospital suspends its care for state patients. (N) My 1-97
Routine chest x-rays. (SFH) S 16-24
Why three California hospitals preadmit 80% of their patients. S. J. Tibbitts and A. Brown. D 16-36

African prince (self-styled) victimizes hospitals. (N) F 16-56; (O&I) J. R. Gadd. Ap 16-21
Aides, Nursing. See Nursing service dept.

AIR CONDITIONING
Air conditioning. (SFH) D 1-26
Air conditioning the operating room. (SFH) Je 16-26
Chronic patients benefit from air conditioning. (N&C) O 1-64

Airborne bunny visits hospital nursery. Mr 16-67
Alaska: hospitals in the 49th state. P. W. Nelson. F 16-42 (Ed p. 41); (O&I) E. H. Blue. Je 16-30

ALCOHOLIC CARE
Most hospitals bar alcoholic patients: report on conditions in New York. (N) F 1-88

Nonsegregated hospitalization of alcoholic patients in a general hospital. M. Berke and others. N 16-45

Alien physicians. See Licensure
All about paint. S. L. Wolf. Ag 1-79
ALLEN, LOETA. It's in the cards—integrated accounting for small hospitals. Je 16-42
AMBERG, RAY. Your president reports: World Health Organization Assembly in Minneapolis: comments on Russian delegation. Ja 1-57; Do the ends justify the costs? F 1-45; Registration of hospital administrators in Minnesota. Mr 1-52; Comments on reading and professional journals. Ap 1-46; New England conference issues. My 1-45; Personnel relations and collective bargaining. Je 1-51 (clarified. S 1-154); Underutilization is costly to the public. Jl 1-63; Reflections. Ag 1-52
Ambulance service: 'emergency rooms' on wheels. E. Rostkowski. D 16-31
American Association for Hospital Planning: convention report. S 1-87
American Association of Hospital Consultants: convention report. S 1-87
American Association of Nurse Anesthetists: convention report. S 1-87
American College of Hospital Administrators: congress report. Mr 1-98; launches $375,000 fund raising campaign. (N) Jl 1-125; convention report. S 1-86
American Dental Association: good neighbor's centennial. (Ed) Jl 16-35
American Dietetic Association announces experimental training program for hospital food service supervisors. (N&C) O 1-112; (N&C) O 1-92

AMERICAN HOSPITAL ASSOCIATION
Abstract service (of planning literature) to aid hospital management. (N) S 16-95
AHA engineer group marks third year. (N&C) S 1-120
Convention. (Ed) Jl 16-35; Jl 16-55; S 1-73
Counseling program. (SFH) Mr 16-25
Dedication ceremonies. (N) Ja 1-103
Directory of officers, councils and committees for 1960. O 16-25
Financing nursing education: AHA approach. K. Williamson. O 1-45
Graphic arts to aid hospital programs. (N) S 16-95
Hospital-physician liability: a growing problem—progress report of the joint AMA-AHA medicolegal committee. J. F. Sadusk Jr. JI 16-36
Institute schedule for 1960. D 1-50
Interview with George Bugbee: AHA's past, present and future; problems facing the hospital world. E. L. Crosby. Ja 1-32; (O&I) R. L. Loy. Mr 16-35
Midyear Conference report. Mr 1-93
New awards and emblems. (SFH) N 1-22
Our growing responsibilities. R. A. Nelson. O 16-50
Picture tour of AHA Headquarters. Jl 16-43
Quality, not quantity. (Ed) Mr 16-49
Staff appointments: Brown and Johnson, R. Mr 16-132; Olsen. My 16-128; Hoge. Jl 1-121; Mahoney and Schmidt. Ag 1-112
Stand on housing bill. (N) F 16-107
Testifies on health care of the aged. (N) S 1-138
Use of AHA seal. (SFH) My 16-22

ASSOCIATION SECTION
Accrediting nursing schools. Ja 1-54; Ap 1-48; N 16-118
Assessment of hospital medical staffs. Ja 16-120
Association letter on the Fair Labor Standards Act. Jl 16-68
Attrition rate in nursing. Ap 1-48
Audit of physicians' financial records. F 1-46
Call convening the House of Delegates. Jl 16-68
Committee on development. F 16-60
Committee on listings. F 16-60; Ag 1-54
Committee on nominations. Ja 1-54; Jl 16-68
Complaints and grievances. Ja 16-58
Conference groups on nursing. Ap 1-48
Cost of accrediting schools. Ap 1-48
Diploma schools of nursing. Ap 1-48
Educational activities in universities. Ja 16-121
Foreign medical graduates. Ap 1-48
Guide for state and local committees of hospital associations on care of chronically ill and aged. Mr 1-101
Health services for the aged: statement of position and program of the Blue Cross Commission of the AHA. D 1-55
Hospital construction in small communities. Ja 16-117
Hospital orientation of physicians. F 1-46
Hospital schools of nursing. Ap 1-48
Hospital service for unwed parents. Ap 1-48
Housing for the elderly. Ap 1-48
Infection manual. F 16-60
Jehovah's Witnesses and blood transfusions. F 1-46
Listing parahospitals. Ja 16-116; hospitals, Mr 16-150
'Medicare' program. Ja 16-121
Membership for nursing homes. Ja 16-117
Nurses' training. Ap 1-48
Nursing home legislation. Ap 1-48
Part-time pharmacists. Mr 16-72; revision. My 1-46
Pathology training programs. Ap 1-48
Pharmacy and therapeutics committee. Mr 16-146
Program for care of chronically ill and aged. Mr 1-55
Program in nursing. Ja 16-118
Reapproval of plans. Mr 16-152
(Rockford) Illinois Hospital Service. Ja 16-121
Statement concerning collective bargaining in hospitals. S 16-98

American Medical Association: spurns recommendations on osteopathic teaching, consultations: special report. Jl 1-18; hospital-physician liability: a growing problem—progress report of the joint AMA-AHA medicolegal committee. J. F. Sadusk, Jr. Jl 16-36
American Occupational Therapy Association announces new certification program. (N) F 16-117
American Public Health Association: 87th meeting report. D 1-101
ANCKER, MARY T. This 41-bed intensive care unit is the heart of medical-surgical care. Ag 1-37
ANDERSON, JOSEPH R. Approvals and recognitions: annual administrative review. Ap 16-41

ANESTHESIA DEPARTMENT
Anesthesiologist develops improved portable suction unit. A. J. Maranga. Ag 1-63
Code for use of flammable anesthetics. R. Hudenburg. O 16-62
'Dreamland dispatchers' for anesthesia administration. (O&I) Jl 1-30

ANGEL, JANE. Tea and confidence. S 16-49
Animal care in the hospital. (Ed) Ap 1-27
Another look at 'corporate practice.' A. W. Willcox. S 16-50

APPROVAL PROGRAMS
Approvals and recognitions: annual administrative review. J. R. Anderson. Ap 16-41
Hearing procedure for considering complaints and grievances: AHA action. Ja 16-58
Listing parahospitals: AHA action. Ja 16-116, hospitals: AHA action. Mr 16-150
Nursing home listing. (SFH) D 1-30
Reapproval of nonprofit hospital service plans: AHA action. Mr 16-152

Architect-administrator team: a fusing of talents. J. J. Souder. F 16-55
Architects' roster. (SFH) D 16-23
Architecture. See Planning
Are educational standards too high in the paramedical fields? N. Bushnell, III. F 1-31; (O&I) R. N. Barnett. Mr 16-34; (O&I) F. E. Krohn. Ap 1-21
Are we overestimating nursing needs? H. E. Rice. Jl 16-53; (O&I) M. E. Becker. O 1-35

ART IN THE HOSPITAL
Hospital artists' show is an annual event. A. F. Varner Jr. (O&I) Ag 16-30
Oak Forest (Ill.) Hospital opens art gallery for patients. C. K. Schmidt Jr. (O&I) Jl 1-29
Powerful sculpture conveys spiritual unity of interfaith chapel. D 16-38
Sculptor looks at hospital design. M. Horn. Mr 16-68

ASCHHEIM, CHAIM. How a laundry methods study raised productivity 70 per cent. Mr 16-99
Association of Western Hospitals: convention report. (N) Je 1-96
ATWOOD, ELBRIDGE L. This hospital learned to grow by planned leaps. Ja 1-42
Australian National Health Scheme: how hospital and medical bills are paid 'down under.' R. Grace. D 16-33

AUTHORSHIP
Short cuts to confusion: abbreviations. H. A. Davidson. F 1-35
Ten points to keep in mind in writing your reports. C. G. Roswell. (O&I) Ja 16-35
Wringing out waterlogged generalizations. H. A. Davidson. (O&I) Ja 16-35

AUTOMATION
Automatic data processing in hospital accounting. E. C. Gould. Ag 1-49
Hospital and data processing: purchasing and stores control. W. Skow Jr. O 16-105

Autopsy and hospitals: legal and social elements. J. H. Davis. N 16-57

AUXILIARIES
Auxiliaries and volunteer service: annual administrative review. Mrs. H. E. Milton. Ap 16-45
Memorial fund projects. (SFH) O 16-35
Telling the smaller hospitals story: hard-working ambassadors merge hospital-community aims W. R. Kirk. Jl 1-52
Volunteers and auxilians. (SFH) F 16-35

B

BABCOCK, KENNETH B. Accreditation: annual administrative review. Ap 16-40; Accreditation problems. Ja 16-38; F 16-31; Mr 16-28; Ap 16-12; My 16-34; Je 16-24; Jl 16-26; Ag 16-27; S 16-26; O 16-39; N 16-28; D 16-21
Baby alumni: preemie panorama. J. Hurley. (O & I) D 1-22
Bacteriologist asks: how effective are chemical germicides in maintaining hospital antisepsis? L. S. Stuart. My 16-46
Balanced hospital community. T. McKeown. Ag 16-40; (O&I) G. Bugbee. N 1-32
BARNES, ARTHUR D. It's the people who make most of the noise. Jl 1-79 (Ed p. 37)
BARTLEY, BILLY S. Compact design adds traffic control to step-saving features. N 1-51
BARUCH, JOHN A. Drug industry looks at hospitals. Ap 1-51

BEDS AND ACCESSORIES
Bacteria and bed screens. (N&C) Je 1-62
Credit for Gatch. E. McClain. (O&I) F 1-23
Half-bed rails. R. E. Heerman. (SFH) Ap 1-13
How collapsible bedrails helped solve a nursing problem. M. Fertel. Je 1-48

BEHNKE, HELEN D. Hospital that pennies built—five years later. Ag 1-43
BERKE, MARK. Purchasing: annual administrative review. Ap 16-127; and others. Nonsegregated hospitalization of alcoholic patients in a general hospital. N 16-45
Birthday cards help the medical staff stay healthy. A. Z. Hamburg. Ja 1-39
BLACKBURN, JAMES L. jt auth See BRUESCH, F. G.

BLANKETS
Hospital buys blankets at bargain prices. D. L. Walpole. (O&I) N 16-21
'Staph' survives on blanket fibers. (N&C) Ag 1-65

Blind ambulatory patients given $50,000 grant. (N) My 1-97

BLOOD AND PLASMA BANKS
Blood type and county immunity. (L) Ap 1-87
Jehovah's Witnesses and blood transfusions: AHA action. F 1-46
Plan outlined for fuller blood utilization. S 16-59
Rare blood club seeks nation-wide enrollment. (N) D 16-95

BLUE CROSS
Blue Cross and insurance—the difference. J. E. Stuart. F 16-51
Blue Cross Association names J. E. Stuart president. (N) D 16-20
Blue Cross gets 26.5 per cent rate rise in New York City. (N) Jl 16-134
Blue Cross legislation forecast in Maryland (N) D 1-102
Blue Cross plans in Pennsylvania ask rate increases averaging 23.3 to 34.7 per cent. (N) Jl 1-116

Blue Cross plans issue 1958 financial report. (N) My 16-130
Blue Cross protects one fourth of aged. (N) O 1-110
Blue Cross rates argued in five New York cities. (N) Je 1-95
Committee reviews Blue Cross rate problems—New Jersey rate study. (N) My 16-122
Community and hospital financing: who should foot the bill? E. L. Springer. Ap 1-28
15.1 per cent rate raise, co-pay plan given Blue Cross over union protest in New Jersey. (N) O 16-123
Florida Blue Cross gets 15.57 per cent rate rise. (N) S 16-95
Future of Blue Cross, hospitals probed at two regional meetings. (N) My 1-91
Greater coverage depth seen as main goal at Hospital-Blue Cross Relations Conference. (N) Ag 1-107
Health services for the aged: statement of position and program of the Blue Cross Commission of the AHA. D 1-55
Heart of the matter. W. H. Ford. (O&I) Ap 1-22
Implications of Blue Cross hearings for hospitals. R. A. Nelson. Ap 1-31
Increased rates, benefits asked by plan in Western Pennsylvania. (N) My 16-124
Insurance Commissioner Smith grants requested Blue Cross rate increases in Pennsylvania. (N) Jl 16-138
Is Blue Cross doing the job? J. W. Collins. Je 1-37
It takes an expert. (Ed) S 16-33
Labor attacks Blue Cross plan policies. (N) Je 16-89
Labor proposes independent health plans; renews censure of hospitals, Blue Cross in New York City. (N) N 1-117
Maryland legislative committee launches hearings on hospital costs, overuse. (N) Ag 16-100
Most plans cover anesthesia. (N) D 1-105
New Jersey committee reports on Blue Cross. (N) Jl 1-122
N.Y. Blue Cross asks for greater rate increase. (N) My 16-122; wins test case on plan structure, voting. (N) Jl 16-136
North Carolina Blue Cross extends coverage to elderly. (N) Ag 1-116
Pennsylvania adjudication: its intent, results, and significance. F. R. Smith. Ap 1-28
Prepayment: annual administrative review. H. Sibley. Ap 16-114
Prepayment, hospitals and the future—needed: strong leadership and a unified Blue Cross. J. R. Mannix. N 1-40; how Blue Cross can help explain hospital costs. W. S. McNary. N 1-48
Rate boost for Blue Cross granted in Maryland. (N) S 1-144
Reapproval of nonprofit hospital service plans: AHA action. Mr 16-152
Report of annual conference of Blue Cross plans. (N) My 16-115
Services determine hospital costs, Maryland committee hears. (N) S 1-143
Subscriber control of prepayment seen as solution to misunderstanding of costs. (N) D 16-94
Telling the smaller hospitals story: workbook charts relationships with five hospital 'publics.' R. S. Rhoades. Jl 1-62
Two West Virginia Blue Cross plans propose merger. (N) D 1-18
"Why, why, why?" (Ed) Je 16-33

BLUE CROSS-BLUE SHIELD

How health needs of the aged are met in Colorado. T. M. Tierney. Mr 1-40
New York's Blue Shield increases benefits. (N) D 1-17
North Dakota Blues offer optional added benefits. (N) S 16-95
Pennsylvania plans offer new outpatient benefits. (N) Ap 1-88
United Medical Service cuts benefits for small groups. (N) Je 16-93

BOOK REVIEWS

Abbe, L. M. and Baney, A.M. *Nation's health facilities: ten years of the Hill-Burton hospital and medical facilities program, 1946-1956.* (G. R. Cumming) Ap 1-64
Abdellah, F. G. and Levine, E. *Effect of nurse staffing on satisfactions with nursing care.* (J. S. Dodge) Je 1-84
Acton Society Trust. *Hospitals and the state.* Mr 16-116
Adriani, J. and Parmley, J. B. *Recovery room: a symposium.* (A. E. Landon) Je 1-84
American College of Radiology. *Principles of ethical radiological practice.* (A. W. Snoke) F 1-78
American Hospital Association. *Manual of hospital planning procedures.* (J. R. McGibony) N 16-64
American Hospital Association. *Manual on use of radioisotopes in hospitals.* (R. O. Wollan) Ja 1-84
American Hospital Association. *Organized methods improvement programs in hospitals: Methods improvement series No. 1* (J. B. Warner Jr.) Ja 16-78
American Hospital Association. *Preventive maintenance guide.* (P. W. Kempe) Ag 1-85
American Management Association. *Developing executive skills, new patterns for management growth.* (J. W. Stephan) Ja 16-124
American Public Health Association. *Public exposure to ionizing radiations.* (R. O. Wollan) Ja 1-84
Association of Teachers of Preventive Medicine, Committee on Medical Care Teaching. *Readings in medical care.* (H. Baumgarten Jr.) Ap 16-156
Atkins, R. T. and Atkins, J. M. *World traveler's medical guide.* (H. Yast) N 16-64
Baker, G. and Funaro, B. *Parking.* (C. R. Rorem) Ap 16-156
Bartelt, H. F. *Michigan manual on hospital law.* (A. H. Bernstein) Ja 16-125
Bloomgarden, H. *Before we sleep.* Ap 16-156
Blue Cross Commission. *How to make friends with the press: a guide for Blue Cross plans.* (N. Haseltine) Ap 1-64
Braestrup, C. B. and Wyckoff, H. O. *Radiation protection.* (R. O. Wollan) Ja 1-84
Butcher, R. L. and Robinson, M. O. *Unmarried mother.* Je 16-72
Carter, R. *Doctor business.* Ap 16-156
Caudill, W. *Psychiatric hospital as a small society.* (H. M. Murdock) Ja 16-78
Cleveland-Marshall Law School. *Hospital law problems.* (P. B. Terenzio) D 16-81
Cope, Z. *Florence Nightingale and the doctors.* Mr 1-90
Dickerson, O. D. *Health insurance.* (H. Sibley) Jl 1-99
DiMichael, S. G. *Psychological services in vocational rehabilitation.* D 1-76
Dornett, W. H. L. *Hospital planning for the anesthesiologist.* (J. M. Anderson) F 16-97
Engeman, Jack. *Student nurse, her life in pictures.* Mr 16-116
Fein, R. *Economics of mental illness.* (E. TeKolste) F 16-97
Foundation for Management Research. *Doctors' offices in hospital-financed buildings.* Rev. Ed. (F. S. Groner) Je 16-72
Frenay, Sr. M. Agnes Clare. *Understanding medical terminology.* (M. S. Twedt) Je 16-72
Gilbert, D. E., ed. *Inhalation therapy.* Jl 1-99
Gladstein, S. and others. *Floor-manager pattern for the nursing unit.* (R. D. Wittrup) D 1-76
Goddard, H. A. *Principles of administration applied to nursing service.* (L. E. Richwagen) Jl 16-100
Goshen, C. E. *Psychiatric architecture.* (J. J. Soudar) Ag 1-85
Greenfield, H. I. and Anderson, O. W. *Medical care price index.* (W. R. Nightingale) Ag 1-85
Hayes, J. H. *From bed to verse.* Ja 1-84
Hayt, E. and others. *Law of hospital and nurse.* (J. V. Terenzio) Ja 16-125
Health Insurance Institute. *List of worthwhile health insurance books.* Ag 16-66
Health Insurance Institute. *Profile of the health insurance public.* (H. Sibley) Jl 16-100
Health Law Center, University of Pittsburgh. *Hospital law manual.* (A. H. Bernstein) S 16-72
Hughes, E. C. and others. *Twenty thousand nurses tell their story.* (M. S. Price) Mr 1-90
Johnston, R. V. *Personnel program guide for nursing education and nursing service agencies.* (L. C. Pullen Jr.) Ap 1-65
Keys, T. E. *Applied medical library practice.* (O. Goode) Ap 1-65
Lambertsen, E. C. *Education for nursing leadership.* (E. A. Brooks) Mr 16-115
Leadership on the job; guides to good supervision. (S. Lewine) Ja 16-126
Margolies, J. A. *Outpatient social service; a demonstration and study of full-time social work in arthritis clinics.* (V. K. Brown) F 1-78
Miller, M. A. *Inservice education for hospital nursing personnel.* (F. W. McMullan) Ja 16-78
Montag, M. L. *Community college education for nursing.* (R. E. Kinsinger) N 16-64
Mullane, M. K. *Self-appraisal guide for hospital nursing services.* (M. E. Brackett) Ag 16-66
Murphy, A. *Two miles north.* (V. R. Mickel) F 16-97
National Health Education Committee, Inc. *Facts on the major killing and crippling diseases in the United States today.* (W. McKillop) D 16-81
New York Academy of Medicine. *Human blood in New York City; a study of its procurement, distribution, and utilization.* (W. B. Martin) Jl 1-99
New York State Department of Health. *Control of staphylococcal infections in hospitals.* (C. P. Cardwell Jr.) S 1-109
Nonoperative aspects of pediatric surgery, report of the 27th Ross Pediatric Research Conference. (H. V. Hullerman) F 1-78
Pieper, F. *Modular management and human leadership.* (S. Lewine) Ja 16-126
Record Control, Inc. and American Association of Hospital Accountants. *Guide for the retention and preservation of records with destruction schedules.* (J. F. Horty) Mr 1-90
Redkey, H. *Rehabilitation centers today.* (H. E. Lance) Ag 16-66
Reitzes, D. C. *Negroes and medicine.* (W. J. McNerney) Je 1-85
Robertson, J. *Young children in hospitals.* (S. H. Knutti) S 16-73
Rorem, C. R. *Physicians' private offices at hospitals.* (F. S. Groner) Je 16-72
Rutstein, D. D. *Lifetime health record.* (T. S. Hamilton) My 16-104
Salmon, F. C. and Salmon, C. F. *Rehabilitation center planning; an architectural guide.* (D. W. Cordes) N 1-68
Smith, I. M. *Staphylococcal infections.* (C. P. Cardwell Jr.) S 1-109
Standards for a blood transfusion service. (I. W. Brown Jr.) F 16-97
Suggested books for administrative and departmental libraries in hospitals. O 16-98
Thompson, E. T. and Hayden, A. C. *Handbook on standard nomenclature of diseases and operations.* N 1-69
United Hospital Fund of New York. *Organization of a department of volunteer service in hospitals.* (I. J. Larson) My 16-104
U. S. National Bureau of Standards. *Safe handling of bodies containing radioactive isotopes. (Handbook 65)* (R. O. Wollan) Ja 1-84
U. S. Public Health Service. Communicable Disease Center. *Proceedings of the conference on relation of the environment to hospital-acquired staphylococcal disease.* (C. P. Cardwell Jr.) S 1-109
U. S. Public Health Service. Communicable Disease Center. *Selected materials on environmental aspects of staphylococcal disease.* (C. P. Cardwell Jr.) S 1-109
U. S. Public Health Service. Communicable Disease Center. *Selected materials on staphylococcal disease.* (C. P. Cardwell Jr.) S 1-109
Wasserman, P. *Decision making; an annotated bibliography.* (K. O. Taylor) Mr 16-115
Wasserman, P. *Measurement and evaluation of organizational performance; an annotated bibliography.* (J. Owen) Ag 16-66
Williams, R. C. and others. *Nursing home management.* (F. L. Baltz) N 1-68
Yahraes, H. F. *Making medical care better—and easier to pay for, too.* Jl 16-100
Yahraes, H. *What's in your future—a career in health?* (Mrs. S. P. Hall) Jl 16-102
Young, C. B., Jr. *Transportation of the injured.* (E. C. Shortliffe) D 1-76

BOTTS, MRS. WILLIAM H. Getting the volunteer program off to a good start. Mr 1-43
BOYER, VALERIA S. Paid teen-age aides pay nursing dividends. S 16-34
BRADLEY, FRANK R. Theoretical hospital administration. Ag 1-32
BRANDT, PATRICIA jt auth See PEREBOOM, VELMA
BRAUN, RUBIN R. In this laundry reorganization, double-barreled planning brought triple results. Ja 16-84
BRINES, WILLIAM S. Organization: annual administrative review. Ap 16-100
Brookhaven National Laboratory: new center to study use of atoms in medicine. F 16-57
BROWN, ADELAIDE jt auth See TIBBITTS, SAMUEL J.
BROWN, RAY E. Let the public control utilization through planning. D 1-34
BROWN, ROBERT W. and others. Controlling dermatoses of the chronically ill. Je 1-61

BRUECK, ROBERT P. Employee orientation: a channel for good will. Ag 1-46
BRUESCH, F. G. and BLACKBURN, JAMES L. Quick way to measure laundry output per manhour. Ag 16-68

BUDGETARY CONTROL
Company a budget keeps determines its effectiveness. R. E. Linde. Ja 1-37
Composite method for estimating drug and personnel needs. L. Joel. Ag 1-56
Five personal advantages to a budget. R. J. Stuil. F 16-50

BUGBEE, GEORGE. Dr. Edwin L. Crosby interviews George Bugbee. Ja 1-32; (O&I) R. L. Loy. Mr 16-35; Symposium on progressive patient care. Ja 16-42
BUSHNELL, NATHAN, III. Are educational standards too high in the paramedical fields? F 1-31; (O&I) R. N. Barnett. Mr 16-34; (O&I) F. F. Krohn. Ap 1-21

C

CADMUS, ROBERT R. Evolution of the hospital pharmacy. Je 1-52
CALLAHAN, JAMES F. How to adjust recipe yields quickly and accurately. Ja 1-63
Canadian Council on Hospital Accreditation: all-Canadian accrediting program begins. (N) F 16-108
Cardiac care: computer and magnetic tape used to study heart ills. (N&C) D 16-57

CAREERS
'Exec day' gives students a close look at hospital careers. E. J. McTernan. D 16-43
'On-location' summer training prepares for future hospital careers. A. A. Lepinot. O 16-60
Why are there so few dietitians? A. J. Kirk. My 16-68

CARLSEN, ANNE H. Awarded "handicapped" trophy. (N) Je 1-95
CARNER, DONALD C. Function plus—is what the patient wants. Mr 16-50
Carolinas-Virginias Hospital Conference: meeting report. (N) My 16-126
CARR, JAMES G., JR. Community shares its health responsibilities. My 1-49
Catholic Hospital Association: convention report. (N) Jl 1-118
Caution signs for radium handling. R. W. Satterfield. Mr 16-75
'Central booking' service. (SFH) Je 1-23
Central ingredient room simplifies food preparation and cuts costs. K. E. Flack. S 1-125
Challenge of the sixties. R. A. Nelson. (PR) S 1-88
Chapels: powerful sculpture conveys spiritual unity of interfaith chapel. D 16-38
CHAPMAN, MAX J. Acrostic on work simplification. Ap 16-125
Charges. See Rates
Check list for periodic rating of pharmacy service. S 1-91
Check sheet helps hospitals to evaluate dietary operations. J. T. Foster and J. Hartman. Je 1-71
Children's hospitals. See Pediatric care
CHILL, DON and others. Of beds and inpatients. Je 16-37
Chiropody in hospitals: staff chiropodists. (SFH) D 16-22
Christmas gifts are for sharing. H. Schoenfeld. N 16-52

CHRONIC ILLNESS CARE
Chronic illness: annual administrative review. D. Littauer. Ap 16-48
General hospital operates chronic home's pharmacy. V. A. Halbert. O 1-65
Guide for state and local committees of hospital associations on care of chronically ill and aged: AHA action. Mr 1-101
Organizing and operating a chronic disease unit in a general hospital. D. Littauer and others. F 1-26; F 16-58
Program for care of chronically ill and aged: AHA action. Mr 1-55

CLARK, DEAN A. Hospital infections: annual administrative review. Ap 16-60; Will our nursing schools be worth financing? (Ed) O 1-37
CLARK, SAMUEL D. Unfinished business. (Ed) My 1-29
CLIFF NORMAN, and others. Selection of subprofessional hospital care personnel. D 1-57
Code for use of flammable anesthetics. R. Hudenburg. O 16-62
COFFEE, MAURICE P., JR. jt auth See MAYSENT, H. W.
COHEN, JOEL R. Salmonella as a hospital infection hazard. O 1-59
COLLINS, JAY W. Is Blue Cross doing the job? Je 1-37

COLOR
Designating clinical services. (SFHH) Mr 16-26
40 do's and don'ts of hospital interior decorating. C. C. McLean. Mr 16-56

Communicable disease facilities: statistics take a toll. (Ed) Je 16-33

COMMUNICATION SYSTEMS
Electronic monitor speeds maintenance service. B. Stajich. Je 16-48
Mobile radio system improves patient care. J. M. DeVane. (O&I) Ag 1-21
Telephones used to inform employees, record comments. G. Kidd. (O&I) Je 1-27
This study shows who really uses the nurse-patient communication system. J. D. Thompson and others. F 1-40
Washington Hospital Center installs two-way call system. (O&I) My 1-22
X-ray reports by telephone. M. S. Williams and J. D. Rollins. N 1-63

COMMUNITY AND THE HOSPITAL
Community and hospital financing: who should foot the bill? E. L. Springer. Ap 1-28
Community shares its health responsibilities. J. G. Carr Jr. My 1-49
Management looks at the community. J. E. Jonsson. Ja 1-44
Telling the smaller hospitals story—good community relations: attitudes outweigh techniques. D. M. Kinzer; tour tells the story; a hospital's people are its richest resource. H. M. Malm and O. H. Pannkoke; weekly meetings thrash problems, build loyalty. W. E. Parr; diverse talents multiply board's opportunities. F. W. Hatch; hard-working ambassadors merge hospital-community aims. W. R. Kirk; physician-publicists lead vigorous immunization drive. S. B. Fuller; community help is there for the asking. S. S. Jenkins; town tunes in on its hospital's drama. E. K. Longley; fair exhibits and printed materials reach wide audiences. C. J. Foley; workbook charts relationships with five hospital 'publics.' R. S. Rhoades. Jl 1-38
Three fund raising concepts. (SFH) Ja 1-23
What the planner has to work with. A. J. J. Rourke. F 1-33

Compact design adds traffic control to step-saving features. B. S. Bartley. N 1-51
Compact room. K. S. Klicka. S 1-62
Company a budget keeps determines its effectiveness. R. E. Linde. Ja 1-37
Composite method for estimating drug and personnel needs. L. Joel. Ag 1-56
Concepts of progressive patient care. J. C. Haldeman and F. G. Abdellah. My 16-38; Je 1-41

CONSENT, LEGAL
Consent permits. (SFH) O 16-35
Hospitals and the autopsy: legal and social elements. J. H. Davis. N 16-57

CONSTRUCTION
Construction projects of 1959. N 16-109
Increased hospital building activity predicted. (N) D 1-18

CONSULTANTS
AHA counseling program. (SFH) Mr 16-25
One man's formula. (Ed) N 1-39
Seven food service problems and their solutions. N. D. Robertson. Jl 1-89

Consumer Price Index: what's behind it? F 16-53
Continental breakfast builds good will at low cost. My 16-74
Continuing education: an answer to the intern shortage. W. G. Heerman and H. Gabel. S 1-97
Control of drugs on nursing units: a nursing-pharmacy responsibility. V. O. Trygstad. N 1-73
Controlling dermatoses of the chronically ill. F. E. Shovlain and others. Je 1-61
COOK, EDITH F. One hospital's formula for training dietary aides. N 16-67
Cooperative planning builds better kitchens. D. T. Walch. O 16-81
Coordinated hospital system. W. J. Rome. D 1-40
CORBIN, MILDRED jt auth See LINDBERG, SHIRLEY M.

COST OF MEDICAL CARE
Community and hospital financing: who should foot the bill? E. L. Springer. Ap 1-28
Do the ends justify the costs? R. Amberg. (PR) F 1-45
Doctors' fees too high, executives say. (N) D 16-96
Friendship dollar helps infirmary report costs. Sr. Margaret Vincent. (O&I) Je 1-26
Hospital care costs given in Bureau of Labor report. (N) Jl 16-130
How money is spent. (SFH) S 16-24
Implications of Blue Cross hearings for hospitals. R. A. Nelson. Ap 1-31
It takes an expert. (Ed) S 16-33
Let the public control utilization through planning. R. E. Brown. D 1-34
New York City appoints commission to survey cost, care in hospitals. (N) Mr 16-21
Newspaper contest dramatizes hospital costs story. D. J. Jacobs. Je 1-38
Pennsylvania adjudication: its intent, results, and significance. F. R. Smith. Ap 1-28
Prepayment, hospitals and the future—how Blue Cross can help explain hospital costs. W. S. McNary. N 1-48
Underutilization is costly to the public. R. Amberg. (PR) Jl 1-63
What's behind the Consumer Price Index? F 16-53
"Why, why, why?" (Ed) Je 16-33

Costs. Factors that will shape future hospital. H. N. Pratt. O 16-53
Councils: local hospital association—an effective force for united action. R. A. Nelson. (PR) D 1-54
County hospitals bar osteopaths. (L) N 1-112

CREDIT AND COLLECTION
Collection methods: privacy invaded? (L) D 1-99
Mailing of hospital bills found popular and practical. F. J. O'Brien. (O&I) N 16-21
This care now, pay later billing system tells the patient: 'It was a pleasure to serve you.' C. J. Hackett and M. S. Ulan. F 1-36
To sue or not to sue. (L) Je 1-89
Two goal credit policy. (SFH) Ja 16-27
Unmasking the bad debt personality. J. W. Johnson. Je 1-35

CROSBY, EDWIN L. Interview with George Bugbee. Ja 1-32; (O&I) R. L. Loy. Mr 16-35
CULLEN, EDWIN T. 'Short sheeting' the hospital means high linen replacement costs. O 16-94
Custodial care. See Chronic illness care; Geriatric care; Nursing homes
Cycle menu. See Dietary dept.

D

DARLEY, WARD. National Intern Matching Program: seventh annual report. Ja 1-50
DAVIDSON, HENRY A. Short cuts to confusion: abbreviations. F 1-35
DAVIS, JOSEPH H. Hospitals and the autopsy: legal and social elements. N 16-57
Deaths. See Obituaries
DECKER, E. HAMPTON and others. Salmonella as a hospital infection hazard. O 1-59

DECORATION
40 do's and don'ts of hospital interior decorating. C. C. McLean. Mr 16-56
Function plus—is what the patient wants. D. C. Carner. Mr 16-50
Functional beauty in health facilities: a portfolio. Mr 16-59
'Noninstitutional look' in interior walls. E. T. Wheeler. Mr 16-62
Perpetual schedule keeps redecoration moving. H. W. Maysent and M. P. Coffee Jr. Je 1-80

Definitions. See Terminology and definitions
DELANEY, G. A. and others. Controlling dermatoses of the chronically ill. Je 1-61
DEMING, MILDREDE. Hospital program for training executive housekeepers. Jl 16-105

DENTAL SERVICE
Portable dental equipment. (N&C) Je 16-71
Southern California Dental Hospital, Los Angeles, designed for dental patients only. (N) D 1-102

DEVINE, JAMES V. and others. Salmonella as a hospital infection hazard. O 1-59
Diabetic instruction by kit, manual. D. W. Bracegirdle. (O&I) S 16-22

DIETARY DEPARTMENT
American Dietetic Association announces experimental training program for hospital food service supervisors (N&C) L 1-112; (N&C) O 1-92
AHA purchasing guide: tableware, plastic F 16-87
Attractive tray appointments make good food seem better. Ap 1-66
Better ordering, scheduling saves dollars. A. Atkinson. (N&C) Jl 1-91
Central ingredient room simplifies food preparation and cuts costs. K. E. Flack. S 1-125
Check sheet helps hospitals to evaluate dietary operations. J. T. Foster and J. Hartman. Je 1-71
Continental breakfast builds good will at low cost. My 16-74
Cooperative planning builds better kitchens. D. T. Walch. O 16-81
Cycle menus. East: Spring, E. C. Downes. F 1-74; Summer, F. Rhodes. My 1-68; Fall, E. F. Perry. Ag 1-95; Winter, R. E. Silvester. N 1-97; Easter Sunday. Mr 16-113; Midwest: Spring, H. Shuput. Ja 1-70; Summer, D. Vorhies. Ap 1-73; Fall, V. G. Hart, C. Beiderwell and S. Witte. Jl 1-96; Winter, B. D. Hoover. O 1-93; North-Northwest: Spring, A. Mannick. F 16-76; Summer, Sr. M. Inez. My 16-78; Fall, J. Ishida. Ag 16-88; Winter, E. M. Peterson. N 16-75; South-Southwest; Spring, E. M. Magruder. Ja 16-94; Summer, R. E. Maxwell. Ap 16-141; Fall, K. A. Konugres. Jl 16-90; Winter, A. S. Carchio. O 16-86; Thanksgiving. N 1-95; Christmas and New Year's Day. D 1-72
Dried fruit can whet appetites. I. L. Dolan. F 1-69
Dry milk for everyday foods: it saves money and shelf space. M. Little. Ja 16-89
Eight ways to break Sunday supper monotony. N 1-89
Eighteen varieties of holiday menus, recipes and favors. D 1-68
Eleven variations on a Lenten theme. Mr 1-69
Food service and dietetics: annual administrative review. A Mannick. Ap 16-57
Food supervisors' course at Michigan State University. (N&C) N 1-93
Four 'musts' for sharing supervision. M. C. Zahasky. Jl 16-83
Golden touch—how to brighten hospital menus with canned peaches. Ag 1-86
Good food—a public relations plus. E. E. Halleck. Ag 16-83
Hospital coordinates county-wide nutrition education program. S. C. McDonald and A. B. Hunter. S 16-65
How Michigan hospital saved $73,000 in labor costs. G. M. Parker. Je 16-75
How to adjust recipe yields quickly and accurately. J. F. Callahan. Ja 1-63
How to make cafeteria menus festive. (N&C) D 1-74
Making special diets special for the holidays. D 16-73
New frozen pies have 'custom' look. (N&C) Ja 16-92
Obesity a disease factor, nutrition scientist says. (N&C) Mr 1-74
One hospital's formula for training dietary aides. E. F. Cook. N 16-67
Parents' suggestions help improve meal service for children. V. Pereboom and P. Brandt. My 1-63
Patients, dietitians evaluate table service. H. M. Coston (N&C) S 1-132
'Pilgrims' deliver Thanksgiving trays. D. Powers. (O&I) N 16-21
Practical advice in planning, staffing and equipping the dietary department. R. Gordon. Mr 16-105
Selective menu form features words of wisdom for the day. Ja 16-90
Seven food service problems and their solutions. N. D. Robertson. Jl 1-89
Six steps for improving employee selection. D. E. Wallace. O 1-86
Standard formula for tube feedings saves time and labor. M. H. Esson. F 16-71
Storeroom standard inventory per 50 beds. Je 16-78
Toy blocks solve kitchen problem. V. Jones. Je 1-33
Two-week courses for cooks scheduled at Culinary Institute of America. (N&C) My 16-75
What is a meal? (SFH) N 1-22
What to look for in selecting brushes. R. S. Dickie. (N&C) S 16-70
Why are there so few dietitians? A. J. Kirk. My 16-68

DISASTER SERVICE
Disaster service: annual administrative review. F. W. Moore. Ap 16-52
Grim incentive: flash school fire in Chicago. (Ed) Ja 1-31
Hospital groups prepare disaster plans in California, New York. (N) F 1-87
Hospitals assist victims of fire, traffic accidents. (N) Ap 1-90
Ideas exchanged to improve disaster care, following Chicago school fire. (N) F 1-88
Laundry's role in disaster. (N&C) O 16-96
'Opal 58'—surprise 'paper evacuation' moves 13 hospitals to nontarget area. J. N. Ransohoff. Ag 16-51
Purchasing agent and national disaster. J. W. Hinsley. Mr 16-81
St. Louis hospitals aid tornado victims. (N) Mr 1-99
200 injured in tank truck explosion. (N) Ja 16-17
Two Oregon hospitals meet emergency as explosion injures 90, kills 12. (N) S 1-146

Discrimination in medical staff. (L) F 16-103

DISPOSABLE GOODS
Plastic waste bags seen as potential hazard. G. J. Thomas. (N&C) Ja 16-64
True evaluation of disposables looks past the cost factor. R. J. Weinzettel. Ja 1-74
Use of disposables. (SFH) N 1-25
Why one hospital switched to disposable syringes and needles. S. J. Soltis. Ag 16-72

Diverse talents multiply board's opportunities. F. W. Hatch. Jl 1-50
DODGE, JOAN S. Nurse and her patient. Je 1-30
DOLAN, ILMA L. Dried fruit can whet appetites. F 1-69
DONALDSON, A. NORTON. GP's can't be bothered? Ja 16-48
Double-barreled planning brought triple results in this laundry reorganization. R. R. Braun. Ja 16-84
Dried fruit can whet appetites. I. L. Dolan. F 1-69
Drug industry looks at hospitals. J. A. Baruch. Ap 1-51
Dry milk for everyday foods: it saves money and shelf space. M. Little. Ja 16-89

E

EDITORIAL NOTES
Accent on world health. S 1-55
Active coexistence. N 1-39
Administrative reviews. Ap 16-35
Animal care in the hospital. Ap 1-27
Another look at "medicare." Ap 16-35
Back to New York. Jl 16-35
Complacency shaker. O 16-49
Educating the administrator. Ja 16-41
Education of an administrator. Je 1-29
First call for convention. Mr 1-31
First 15 minutes. D 16-27
Good neighbor's centennial. Jl 16-35
Grim incentive: flash school fire in Chicago. Ja 1-31
Help for clinical researchers. O 16-49
High cost of fighting infection. (Ed) Ag 16-39
It takes an expert. S 16-33
Limits on license. F 16-41
Lode of hospital facts. Ag 1-31
Narrowing the critical period Mr 1-31
New hospital imperative. N 16-37
Newest and biggest: Alaska. F 16-41
Nothing very complicated. Jl 1-37
Old problem, new tack. Ag 16-39
One man's formula. N 1-39
People are different. Jl 1-37
Proved safety with savings. N 16-37
Public, but not utilities. Je 1-29
Quality, not quantity. Mr 16-49
Ready with the reserve. Mr 1-31
Regretful goodbye to *Pro Re Nata*, column by John H. Hayes. S 16-33; (O&I) J. G. Gold. N 1-28
Responsibility under the law. D 1-33
Reviewing the formulary. F 1-25; (O&I) W. M. Heller and G. N. Francke. Je 16-30
Statistics take a toll. Je 16-33
Three shots for safety. Ja 1-31
Time for reflection. Ja 16-41
To be or not to be fair, honest and impartial. S 1-55; (O&I) H. G. Perrin. N 1-28
Two milestones for Hawaii. My 16-37
Two sides to the coin. Ap 1-27
Two things at once. Mr 16-49
U. S. adopts prepayment. D 1-33
Unfinished business. S. D. Clark. My 1-29
Updating the admittance form. My 16-37
Where will they all go?—who will take care of them?—who will pay the bill? Ag 1-31
"Why, why, why?" Je 16-33
Will our nursing schools be worth financing? D. A. Clark. O 1-37

Education. See Interns and residents; Medical education; Nursing education; Teaching function
Educational Council for Foreign Medical Graduates: a progress report. T. S. Hamilton. Ap 1-39
Educational programming: AHA institute schedule for 1960. D 1-50
EGAN, VERA S. Keeping the hospital safe for everyone: hazards that affect employees. My 1-42
ELDER, MAX Q. jt auth See SUTTON, FRANK C.
Electronic monitor speeds maintenance service. B. Stajich. Je 16-48
Elements of a multiple disability rehabilitation facility. J. C. Haldeman and T. P. Galbraith. S 1-56; S 16-42
Elevator problem. A. A. Gavazzi. S 1-117

EMERGENCY HOSPITALS AND DEPARTMENTS
Burn therapy center under construction in Milwaukee. F 1-38
Emergency room care. (SFH) D 1-26
Emergency room schedule. (SFH) Jl 1-23
200 injured in tank truck explosion. (N) Ja 16-17

'Emergency rooms' on wheels. E. Rostkowski. D 16-31
Employee orientation: a channel for good will. R. P. Brueck. Ag 1-46

ENGINEERING DEPARTMENT
Electronic monitor speeds maintenance service. B. Stajich. Je 16-48
Engineering and maintenance: annual administrative review. L. J. Mamer. Ap 16-54
How one hospital solved its elevator problem. A. A. Gavazzi. S 1-117
Observation training for hospital engineers. N 16-78
Professional standards for hospital engineers. J. V. O'Meara. Ap 1-58
Simple system for checking boiler plant performance. J. T. Rawlings. N 1-102
Sterilizer maintenance: perfection is the standard. I. Markwood. Ja 1-88
Study shows shortage of maintenance employees. (N&C) O 1-84
Survey draws a profile of the hospital engineer. G. A. Weidemier. O 1-80

Equipment—what's ahead. L. A. Morgan. My 16-83
ESSON, MARJORIE H. Standard formula for tube feedings saves time and labor. F 16-71

ETHICS
American Medical Association spurns recommendations on osteopathic teaching, consultations: special report. Jl 1-18
Gift policy for all. J. M. Danielson. (O&I) F 1-23
Hospitals and 'ambulance chasing.' (L) Ja 1-92
One hospital decides: Christmas gifts are for sharing. H. Schoenfeld. N 16-52
To be or not to be fair, honest and impartial. (Ed) S 1-55; (O&I) H. G. Perrin. N 1-28

Evolution of the hospital pharmacy. R. R. Cadmus. Je 1-52
'Exec day' gives students a close look at hospital careers. E. J. McTernan. D 16-43

EXHIBITS
Hospital artists' show is an annual event. A. F. Varner Jr. (O&I) Ag 16-30
110,000 visitors pass through 'hospital corridor' at Health Fair in Columbus, Ohio. Je 16-38
Teen-ager views health care. B. Oliver. (O&I) Jl 16-21
Telling the smaller hospitals story: fair exhibits and printed materials reach wide audiences. C. J. Foley. Jl 1-60

EXPLOSIONS
Code for use of flammable anesthetics. R. Hudenburg. O 16-62
Plastic waste bags seen as potential hazard. G. J. Thomas. (N&C) Ja 16-64

F

Factors that will shape future hospital costs. H. N. Pratt. O 16-53
Fair exhibits and printed materials reach wide audiences. C. J. Foley. Jl 1-60
Fees and charges. See Rates
FERTEL, MURRAY. How collapsible bed-rails helped solve a nursing problem. Je 1-48

FILM REVIEWS
Disaster plan. (F. Foster) My 1-84
Explosion hazards from flammable anesthetics. (A. H. Groeschel) O 1-85
Healthward ho! (J. R. Neely) O 1-85
No margin for error. (J. V. Terenzio) My 1-85
Place for healing. (A. J. Snider) My 1-84

FINANCIAL MANAGEMENT
Accounting and financial management: annual administrative review. L. A. Steinke. Ap 16-37
Community and hospital financing: who should foot the bill? E. L. Springer. Ap 1-28
Federal Housing Authority develops housing programs for elderly. (N) N 1-109
Hospital loans for dormitories. (N) Ja 1-98
Johns Hopkins reports $1.5 million operating loss. (N) Ja 16-115
Loans for student nurse and intern housing. (N) N 1-110

Financing nursing education: will our nursing schools be worth financing? Ed) D. A. Clark; an unfair burden for 1100 hospitals. W. K. Turner; AHA approach—spread the cost over community, state and nation. K. Williamson; National League for Nursing study seeks base for future planning. H. C. Mills; schools must face financial facts of life. S. M. Lindberg and M. Corbin; one hospital's answer—set student fees closer to actual cost. L. E. Richwagen. O 1-37

FIRE PREVENTION AND CONTROL
Complacency shaker. (Ed) O 16-49
Easy method outlined for testing heating pads. (N&C) Ap 1-63
Grim incentive: flash school fire in Chicago. (Ed) Ja 1-31
Inspection: best fire deterrent. (N&C) Ap 1-62
Lt. Robert McGrath: showman with a mission. Ap 1-42
Narrowing the critical period. (Ed) Mr 1-31
Spring clean-up—with safety in mind. (N&C) My 1-82
Sprinkler systems for hospitals: what they cost and why they're worth it. W. J. Van Meter. My 1-76; choose the right system—then protect it. My 16-101

FLACK, KATHERINE E. Central ingredient room simplifies food preparation and cuts costs. S 1-125
FLANAGAN, REV. JOHN J. Spirit of service. D 16-28
Flexible retirement plan considers the individual. F. C. Sutton and M. Q. Elder. N 16-42

FLOORS
Caster marks on floors. (SFH) My 16-22
Simple test of floor slipperiness. (N&C) O 1-84

Flu vaccinations urged for heart patients. (N&C) Mr 16-78
FOLEY, C. J. Telling the smaller hospitals story: fair exhibits and printed materials reach wide audiences. Jl 1-60
For a merry December, make plans in September. J. Hornstein. S 1-71

FORAND BILL
AHA, AMA testimony opposes Forand Bill; hearings and in legislative stalemate. (N) Ag 1-17
Forand Bill no solution. (N) Ag 1-103

Forces that may bring compulsory health insurance. J. Vance. Jl 16-50
Foreign medical graduates. a progress report. T. S. Hamilton. Ap 1-39
Foreign medical school graduates. See Licensure
40 do's and don'ts of hospital interior decorating. C. C. McLean. Mr 16-56
FOSTER, JOHN T. and HARTMAN, JANE. Check sheet helps hospitals to evaluate dietary operations. Je 1-71
FOSTER, MARION. Inservice education director . . . catalyst of better patient care. D 1-47
Four 'musts' for sharing supervision. M. C. Zahasky. Jl 16-83
FRANCKE, GLORIA N. Pharmacy: annual administrative review. Ap 16-109
Franco-American Hospital, St. Lô, France: a 'hospital for life.' P. Nelson. Je 16-34
FULLER, STEPHEN B. Telling the smaller hospitals story: physician-publicists lead vigorous immunization drive. Jl 1-54
Function plus—is what the patient wants. D. C. Carner. Mr 16-50
Functional beauty in health facilities. a portfolio. Mr 16-59

FUND RAISING
Medical staff assessment. (SFH) Jl 1-23
Public helps hospital burn its mortgage. Sr. M. Cornelia. (O&I) D 16-24
Three fund raising concepts. (SFH) Ja 1-23

Future nurse: her place and preparation. T. S. Hamilton. Mr 1-32

G

GABEL, HAROLD jt auth See HEERMAN, WILLIAM G.
GALBRAITH, THOMAS P. jt auth See HALDEMAN, JACK C.
GAVAZZI, ALADINO A. How one hospital solved its elevator problem. S 1-117
GEE, DAVID A. and others. Organizing and operating a chronic disease unit in a general hospital. F 1-26; F 16-58
General hospital operates chronic home's pharmacy. V. A. Halbert. O 1-65
Georgia survey pinpoints nursing shortages. Ja 1-49

GERIATRIC CARE
Chicago Institute of Medicine devises plan for care of chronically ill. (N) Jl 1-125
Chronic illness: annual administrative review. D. Littauer. Ap 16-48
Controlling dermatoses of the chronically ill. F. E. Shovlain and others. Je 1-61
Federal Housing Authority develops housing programs for elderly. (N) N 1-109
Guide for state and local committees of hospital associations on care of chronically ill and aged: AHA action. Mr 1-101
Health services for the aged: statement of position and program of the Blue Cross Commission of the AHA. D 1-55
Hospitals and the aged. (SFH) Ag 16-36
How health needs of the aged are met in Colorado. T. M. Tierney. Mr 1-40
Joint Council to Improve the Health Care of the Aged: first conference report. (N) Jl 1-107
National Advisory Committee for the White House Conference on Aging appointed. (N) Jl 1-106
Program for care of chronically ill and aged: AHA action. Mr 1-55
Report on federal programs for the aging. (N) D 16-88

'Get-well-o-gram.' Sr. M. Henrita. (O&I) Je 1-26
Getting the volunteer program off to a good start. Mrs. W. H. Botts. Mr 1-43
Giant in the basement. C. F. Neergaard. F 1-65; F 16-81

GIFTS
'Hospital day' is overtime day. Jl 1-59
One hospital decides: Christmas gifts are for sharing. H. Schoenfeld. N 16-52
To be or not to be fair, honest and impartial. (Ed) S 1-55; (O&I) H. G. Perrin. N 1-28
Verdict: $150 to hospital or 10 days in jail. My 1-33

Gloves, Rubber; Surgeons': AHA purchasing guide. F 16-89
GODLESKY, VINCENT W. To find true value, look for hidden costs and benefits. N 16-85
Good community relations: attitudes outweigh techniques. D. M. Kinzer. Jl 1-38
Good food—a public relations plus. E. E. Halleck. Ag 16-83
GORDON, JACK D. and others. Nonsegregated hospitalization of alcoholic patients in a general hospital. N 16-45
GORDON, RUTH. Practical advice in planning, staffing and equipping the dietary department. Mr 16-105
GOSHEN, CHARLES E. Guide for designing and operating psychiatric units in general hospitals. F 16-47
GOULD, ELMER C. Automatic data processing in hospital accounting. Ag 1-49
GOULET, CHARLES R. Housekeeping: annual administrative review. Ap 16-73

GOVERNING BOARD
Governing board gets down to cases. Mrs. A. H. Skogsberg and Mrs. P. J. Horton. My 1-34
Telling the smaller hospitals story: diverse talents multiply board's opportunities. F. W. Hatch. Jl 1-50
Women on the board. (SFH) Ap 16-28

Governmental hospitals' liability for negligence. Je 1-47
GRACE, RADCLIFFE. How hospital and medical bills are paid 'down under.' D 16-33
GROESCHEL, AUGUST H. Hospital-physician liability: inhospital medicolegal education committees can pinpoint problem areas. Jl 16-41

GROUNDS
Landscaping and the hospital. F. Lipp. Mr 16-53
Right grass vital for healthy lawns. (N&C) Ap 1-63

Guide for designing and operating psychiatric units in general hospitals. C. E. Goshen. F 16-47

H

HACKETT, CHARLES J. and ULAN, MARTIN S. This care now, pay later billing system tells the patient: 'It was a pleasure to serve you.' F 1-36
HALBERT, VIRGIL A. General hospital operates chronic home's pharmacy. O 1-65
HALDEMAN, JACK C. and ABDELLAH, FAYE G. Concepts of progressive patient care. My 16-38; Je 1-41; and GALBRAITH, THOMAS P. Elements of a multiple disability rehabilitation facility. S 1-56; S 16-42
HALLECK, ELIZABETH E. Good food—a public relations plus. Ag 16-83
HALLEN, PHILIP and SHARP, MORRIS. Mental and general hospital interaction bridges historic gap. D 16-49
HAMACHEK, DON D. Keeping accounting methods current. My 1-38
HAMBURG, ALVIN Z. Birthday cards help the medical staff stay healthy. Ja 1-39
HAMILTON, T. STEWART. Future nurse: her place and preparation. Mr 1-32; Foreign medical graduates: a progress report. Ap 1-39
"Handicapped" trophy awarded to Anne H. Carlsen. (N) Je 1-95
Happy Hearts Homecoming. R. D. Southwick. S 16-38
Hard-working ambassadors merge hospital-community aims. W. R. Kirk. Jl 1-52
Hartford (John A.) Foundation: help for clinical researchers. (Ed) O 16-49
HARTMAN, JANE jt auth See FOSTER, JOHN T.
HATCH, FRANCIS W. Telling the smaller hospitals story: diverse talents multiply board's opportunities. Jl 1-50
Have you taken a poll lately? R. B. Lloyd. Jl 16-54
Hawaii: health care. S. Price. My 16-50 (Ed p. 37)
HAWKINS, NORMAN G. Social data: its place in the medical record. O 16-71
HAYES, JOHN H. Surgical instruments: serious gap in national defense. Ja 1-47; (O&I) M. Hinenburg. Mr 16-34; Regretful goodbye to *Pro Re Nata*, column by John H. Hayes. (Ed) S 16-33; (O&I) J. G. Gold. N 1-28
Hazards that affect employees. V. S. Egan. My 1-42; . . . visitors. R. M. Loughery. My 1-42
Health care in Hawaii. S. Price. My 16-50 (Ed p. 37)

HEALTH INSURANCE
American Association of Medical Clinics : takes stand on federal legislation, prepayment method. (N) N 1-117
Blue Cross and insurance—the difference. J. E. Stuart. F 16-51
Federal employees health insurance unlikely. (N) Je 16-86; supported by AHA. (N) Ag 16-91
Forces that may bring compulsory health insurance. J. Vance. Jl 16-50
Health care cost protection gains new high during 1958. (N) S 16-94
Health insurance: a gambling contract? (L) Ap 1-87
Health insurance and mental illness. T. P. Weil. Mr. 1-45
Hospital utilization under insurance. M. I. Roemer. S 16-36

How hospital and medical bills are paid 'down under.' R. Grace. D 16-33
Insurance for federal employees. (N) Ja 16-99; (N) F 1-83
Insurance program extends to eighth Canadian province. (N) Ag 1-112
Interest in prepayment planning, expansion urged for pathologists. (N) O 16-122
Mental illness insurance urged. (N) Mr 16-127
Prepayment: annual administrative review. H. Sibley. Ap 16-114
Prepayment, hospitals and the future—needed: strong leadership and a unified Blue Cross. J. R. Mannix; Canadian experience: lesson for the U.S. S. W. Martin; how Blue Cross can help explain hospital costs. W. S. McNary. N 1-40
Program for care of chronically ill and aged: AHA action. Mr 1-55
U.S. adopts prepayment. (Ed) D 1-33
"Why, why, why?" (Ed) Je 16-33

Health programs, Employee. See Personnel administration
HEARD, JACK S. Paperwork side of hospital pharmacy. D 1-62
"Heartbeat of the Hospital" (graphic arts) offered by AHA. (N) S 16-95
HEERMAN, RITZ E. Insurance: annual administrative review. Ap 16-78
HEERMAN, WILLIAM G. and GABEL, HAROLD. Continuing education: an answer to the intern shortage. S 1-97
HINSLEY, JOSEPH W. Purchasing agent and national disaster. Mr 16-81
HINTON, WARREN S. New approach to an older hospital. D 16-45

HOLIDAY OBSERVANCES
Airborne bunny visits hospital nursery. Mr 16-67
Eighteen varieties of holiday menus, recipes and favors. D 1-68
For a merry December, make plans in September. J. Hornstein. S 1-71
Holiday decorations are potentially toxic. (N&C) D 16-57
Making special diets special for the holidays. D 16-73
Mother's Day in the hospital. (N&C) Ap 1-41
One hospital decides: Christmas gifts are for sharing. H. Schoenfeld. N 16-52
'Pilgrims' deliver Thanksgiving trays. D. Powers. (O&I) N 16-21
Poinsettia, a colorful and safe Christmas decoration. N 1-47
Thanksgiving day selective menu. N 1-95

HOLLAND, S. E. Simplified stock ordering system. Je 16-50
HOOVER, J. EDGAR. Newborn's footprints: N 16-38 (Ed p. 37)
HORN, MILTON. Sculptor looks at hospital design. Mr 16-68
HORNSTEIN, JOSEPH. For a merry December, make plans in September. S 1-71
HORTON, MRS. P. J. jt auth See SKOGSBERG, MRS. A. H.

HOSPITAL AND HEALTH FACILITIES
Health groups act to promote creation of utilization committees in Pennsylvania. (N) O 16-121
Hospital utilization under insurance. M. I. Roemer. S 16-36
Hospitals, physicians and public blamed for faulty admissions practices. (N) N 16-114
Let the public control utilization through planning. R. E. Brown. D 1-34
New York City redistributes hospital beds, survey shows. (N) S 16-93
New York hospitals' role changing: report. (N) Ja 16-106
Statistics show increased hospital use. (N&C) Ja 16-64
Two studies give data on hospital use by public. (N) Jl 1-121
Underutilization is costly to the public. R. Amberg. (PR) Jl 1-63
What the planner has to work with. A. J. J. Rourke. F 1-33
Where will they all go?—who will take care of them?—who will pay the bill? (Ed) Ag 1-31

HOSPITAL AND MEDICAL ECONOMICS
Challenge of the sixties. R. A. Nelson. (PR) S 1-88
Forces that may bring compulsory health insurance. J. Vance. Jl 16-50
Michigan studies economics of health care. (N) F 16-112
Physicians at PR institute "take arms against a sea of troubles." (N) O 16-124

Hospital associations: active coexistence. (Ed) N 1-39
Hospital conducts course for baby sitters. A. H. Oberg. Ag 16-45
Hospital-connected nursing homes: how they are administered. J. N. Sudduth. Je 1-45
Hospital coordinates county-wide nutrition education program. S. C. McDonald and A. B. Hunter. S 16-65
Hospital in medical education. (PR) R. A. Nelson. O 1-57
Hospital Industries' Association: convention report. S 1-87
Hospital-physician liability: a growing problem—progress report of the joint AMA-AHA medicolegal committee. J. F. Sadusk, Jr.; how state medicolegal committees can make patient care better and safer. J. E. Ludlam; inhospital medicolegal education committees can pinpoint problem areas. A. H. Groeschel. Jl 16-36
Hospital program for training executive housekeepers. M. Deming. Jl 16-105
Hospital Research and Educational Trust: grant to help smaller hospitals improve accounting procedures. (N) Ag 1-114
Hospital school of nursing. R. A. Nelson. (PR) N 1-60
Hospital that pennies built—five years later: Lakeland Memorial Hospital, Woodruff, Wis. H. D. Behnke. Ag 1-43
Hospitalization insurance. See Blue Cross; Health insurance; Military dependents' care
Hospitals and the autopsy: legal and social elements. J. H. Davis. N 16-57
Hospitals in the 49th state. P. W. Nelson. F 16-42 (Ed p. 41)
Hospital's people are its richest resource. H. M. Malm and O. H. Pannkoke. Jl 1-46

HOUSEKEEPING DEPARTMENT
Bacteriologist asks: how effective are chemical germicides in maintaining hospital antisepsis? L. S. Stuart. My 16-46; (O&I) D. K. Bullens Jr. Jl 16-21
Care of wood furniture. (SFH) O 16-35
Certified products listed by American Hotel Association. (N&C) Je 1-83
Hospital program for training executive housekeepers. M. Deming. Jl 16-105
Housekeeping: annual administrative review. C. R. Goulet. Ap 16-73
Housekeeping efficiency study yields new incentives and new methods. W. Nachum. D 1-85; D 16-82
How good is your housekeeping? W. K. Klein. Mr 1-62
Mattress storage rack saves time, tugging. (N&C) F 16-85
Not all vacuum cleaners unfit for hospitals. H. F. Allen. (N&C) Jl 16-98
Nursing-housekeeping: building peaceful coexistence. N. McGinniss. Mr 1-56
Perpetual schedule keeps redecoration moving. H. W. Maysent and M. P. Coffee, Jr. Je 1-80
16 utility carts built by superintendent in one day. R. Devish. (O&I) Jl 1-29

HOWELL, MARGARET A. and others. Selection of subprofessional hospital care personnel. D 1-57
HUDENBURG, ROY. Code for use of flammable anesthetics. O 16-62

HUMAN RELATIONS
Doctors and nurses settle differences at meetings. W. J. Mezger. (O&I) O 16-42
Nursing-housekeeping: building peaceful coexistence. N. McGinniss. Mr 1-56
Personal touch in nursing staff communications. S. E. Martin. Ja 16-60
Short cuts to confusion: abbreviations. H. A. Davidson. F 1-35
Telling the smaller hospitals story: weekly meetings thrash problems, build loyalty. W. E. Parr. Jl 1-48

HUNTER, ALMA B. jt auth See McDONALD, SOLONA C.
Hypodermic needles: AHA purchasing guide. Ja 16-71

I

IDENTIFICATION SYSTEMS
Ideas exchanged to improve disaster care, following Chicago school fire. (N) F 1-88
Newborn's footprints. J. E. Hoover. N 16-38 (Ed p. 37)

Illinois Hospital Association: statement on community health goals. (N) Ap 16-166
Implications of Blue Cross hearings for hospitals. R. A. Nelson. Ap 1-31
Income. See Financial management; Fund raising; Gifts; Income for hospital services

INCOME FOR HOSPITAL SERVICES
How health needs of the aged are met in Colorado. T. M. Tierney. Mr 1-40
Implications of Blue Cross hearings for hospitals. R. A. Nelson. Ap 1-31
Indigent care: annual administrative review. R. M. Sigmond. Ap 16-74
Legislative program goal. (SFH) F 1-21
Pennsylvania adjudication: its intent, results, and significance. F. R. Smith. Ap 1-28

INDIGENT CARE
Indigent care: annual administrative review. R. M. Sigmond. Ap 16-74
Legislative program goal. (SFH) F 1-21
Michigan hospital suspends its care for state patients. (N) My 1-97

Industrial health service: 'Organization psychiatry' unit opens at Mount Sinai Hospital, New York City. (N) D 1-102
Industry urged to use local hospital facilities. (N) Ja 16-115

INFECTION CONTROL
Bacteria and bed screens. (N&C) Je 1-62
Bacteriologist asks: how effective are chemical germicides in maintaining hospital antisepsis? L. S. Stuart. My 16-46; (O&I) D. K. Bullens Jr. Jl 16-21
Ceramic tile walls. J. C. Colbeck. (SFH) My 16-21
Disposal of purulent material. (SFH) Jl 1-25
Filters reduce 'staph' in air, study shows. (N&C) N 16-58
Handwashing called chief weapon against newborn diarrhea. L. W. Sauer (N&C) N 16-62
High cost of fighting infection. (Ed) Ag 16-39
Hospital infections: annual administrative review. D. A. Clark. Ap 16-60
Hospitals absolved in 'staph' infection suits in New York, Illinois. (N) N 16-106
How linen handling methods affect cross-infection rate. L. D. Stauffer. Je 16-82
Infection study stresses simple preventatives. (N&C) R. Adams and others. My 16-66
Infections in pediatrics. (SFH) Ag 1-28
Isolation of newborn seen as infection control. (N&C) Ja 16-64
Masks in the nursery. (SFH) N 16-23
New mask reduces threat of wound contamination. My 16-44
Not all vacuum cleaners unfit for hospitals. H. F. Allen. (N&C) Jl 16-98
Salmonella as a hospital infection hazard. E. H. Decker and others. O 1-59
Six-way cooperation fights 'staph' in Cincinnati. J. N. Ransohoff. Ag 1-45
'Staph' infection control topic of New York meeting. (N&C) Mr 16-78
'Staph' infections lead to litigation. (L) D 1-99
'Staph' survives on blanket fibers. (N&C) Ag 1-65
Two-year anti-infection campaign described. (N&C) Ap 1-55

Inservice education director . . . catalyst of better patient care. M. Foster. D 1-47
Institute schedule (AHA) for 1960. D 1-50

INSURANCE
Insurance: annual administrative review. R. E. Heerman. Ap 16-78
Safety in numbers: committee approach to safety proves itself in California. A. M. Millard. N 16-49 (Ed p. 37)
Suing hospital's insurer. (L) Mr 1-88
Survey shows boiler insurance deficiencies. (N&C) Ja 1-90

Integrated accounting for small hospitals. L. Allen. Je 16-42

INTENSIVE CARE
Burn therapy center under construction in Milwaukee. F 1-38
This 41-bed intensive care unit is the heart of medical-surgical care. M. T. Ancker. Ag 1-37

International Hospital Federation: congress report. (N) S 16-93

INTERNS AND RESIDENTS
Continuing education: an answer to the intern shortage. W. G. Heerman and H. Gabel. S 1-97
Loans for student nurse and intern housing. (N) N 1-110
National Intern Matching Program: seventh annual report. W. Darley. Ja 1-50
Pen knife surgery (by foreign intern) points to staff dearth. (N) D 16-91

Social security exemptions. (SFH) My 1-21
Staff training sorely needed. O. C. Brantigan. (N&C) S 1-100
Vacant: 7177 internships, residencies. (N) N 1-114

Interview with George Bugbee. E. L. Crosby. Ja 1-32
Inventory takes stock of personnel. D. R. Newkirk. My 16-48
Is Blue Cross doing the job? J. W. Collins. Je 1-37
'It was a pleasure to serve you.' C. J. Hackett and M. S. Ulan. F 1-36
It's in the cards—integrated accounting for small hospitals. L. Allen. Je 16-42
It's the people who make most of the noise. A. D. Barnes. Jl 1-79 (Ed p. 37)

J

JACOBS, DONALD J. Newspaper contest dramatizes hospital costs story. Je 1-38
Jehovah's Witnesses and blood transfusions: AHA action. F 1-46
JENKINS, SUSAN S. Telling the smaller hospitals story: community help is there for the asking. Jl 1-56
JOEL, LEO. Composite method for estimating drug and personnel needs. Ag 1-56
JOHNSON, EDWARD and others. Of beds and inpatients. Je 16-37
JOHNSON, JOHN W. Unmasking the bad debt personality. Je 1-35

JOINT COMMISSION ON ACCREDITATION OF HOSPITALS
Accreditation: annual administrative review. K. B. Babcock. Ap 16-40
Dentists seek participation in hospital accreditation commission. (N) O 16-121

Joint Council to Improve the Health Care of the Aged: first conference report. (N) Jl 1-107
JONES, VELMA. Toy blocks solve kitchen problem. Je 1-33
JONSSON, J. E. Management looks at the community. Ja 1-44
Judging a volunteer program means judging its director. J. H. Parke. Je 16-44

K

Keeping accounting methods current. D. D. Hamachek. My 1-38
Keeping the hospital safe for everyone: hazards that affect employees. V. S. Egan; hazards that affect visitors. R. M. Loughery. My 1-42
KELLY, CORDELIA W. Today's practical nurse: how she is filling the nursing gap. Ag 16-47
KINZER, DAVID M. Telling the smaller hospitals story—good community relations: attitudes outweigh techniques. Jl 1-38
KIRK, ALICE J. Why are there so few dietitians? My 16-68
KIRK, WEIR R. Telling the smaller hospitals story: hard-working ambassadors merge hospital-community aims. Jl 1-52
KLEIN, WILLIAM K. How good is your housekeeping? Mr 1-62
KLICKA, KARL S. Compact room. S 1-62
KNUTTI, SARAH H. Precise terminology: key to disease classification. N 1-63
KOWAL, JOHN S. Preprinted forms and the hospital budget. S 16-74
KRAMER, D. D. Do hospitals 'farm out' too many jobs?—printing of routine forms, for example. Ap 1-76

L

LABAHA, IRENE. What it's like to be a patient—in Europe and the United States. (O&I) Ja 1-27
Lakeland Memorial Hospital, Woodruff, Wis. Ag 1-43
LAMBERTSEN, ELEANOR C. Nursing service and education: annual administrative review. Ap 16-92
Landscaping and the hospital. F. Lipp. Mr 16-53
LATIOLAIS, CLIFTON J. Pharmacy procedure manual: policy guide and evaluation tool. Jl 1-77

LAUNDRIES
Careful treatment prolongs sheet life, two hospitals discover. (N&C) S 16-79
Double-barreled planning brought triple results R. R. Braun. Ja 16-84
How a laundry methods study raised productivity 70 per cent. C. Aschheim. Mr 16-99
Illuminated table aids in O.R. linen repair. (N&C) Mr 1-63
Laundry: annual administrative review. T. O. Peterson. Ap 16-80
Laundry's role in disaster. (N&C) O 16-96
Quick way to measure laundry output per manhour. F. G. Bruesch and J. L. Blackburn. Ag 16-68
Traps for laundry lint. (SFH) S 1-26

LAW IN BRIEF
Bed rails and bed rest. Ja 1-94
Blood type and county immunity. Ap 1-87
Casual admission of negligence. Je 1-89
Charitable immunity restored in Kansas. My 1-87
Closed radiology staff in public hospitals. My 1-86
Collection methods: privacy invaded? D 1-99
Definition of "hospital." Ag 1-101
Ease governmental immunity in Illinois. S 1-140
Employee's lodgings tax free. S 1-141
Fishing expeditions. Ja 1-94
Health insurance: a gambling contract? Ap 1-87
Hospitalized prisoners and tort claims. Ap 1-87
Hospitals and 'ambulance chasing.' Ja 1-92
Immunity sustained in Massachusetts. Ja 1-94
Lack of concern of hospital personnel. Jl 1-102
Liability for absent physician. Ja 1-93
Liability in team surgery. F 16-103
Liability of surgeon for negligence of hospital employees. O 1-103
Medical staff discrimination. F 16-103
Medical staff suspensions. Ag 1-100
Old suits and new laws: the situation in New Jersey. Mr 1-88
Osteopaths barred from county hospitals. N 1-112
'Staph' infections lead to litigation. D 1-99
Suing hospital's insurer. Mr 1-88
Tax on employees' meals and lodging. F 16-105
To sue or not to sue. Je 1-89

LAWS AND LEGISLATION
Hospitals and 'ambulance chasing.' (L) Ja 1-92
Laws affecting hospitals passed by 86th Congress. (N) O 16-117

LELLI, F. PHIL and others. Controlling dermatoses of the chronically ill. Je 1-61
LEMBCKE, PAUL A. Hospital efficiency—a lesson from Sweden. Ap 1-34; Scientific method for medical auditing. Je 16-65; Jl 1-65
LEPINOT, A. A. 'On-location' summer training prepares for future hospital careers. O 16-60
Let the public control utilization through planning. R. E. Brown. D 1-34
LEVY, ROBERT I. and others. Nonsegregated hospitalization of alcoholic patients in a general hospital. N 16-45
LEWINE, SIDNEY. Personnel: annual administrative review. Ap 16-102

LIABILITY
Casual admission of negligence. (L) Je 1-89
Charitable immunity restored in Kansas. (L) My 1-87
East governmental immunity in Illinois. (L) S 1-140
Hospital-physician liability: a growing problem—progress report of the joint AMA-AHA medicolegal committee. J. F. Sadusk Jr.; how state medicolegal committees can make patient care better and safer. J. E. Ludlam; inhospital medicolegal education committees can pinpoint problem areas. A. H. Groeschel. Jl 16-36
Hospitals absolved in 'staph' infection suits in New York, Illinois. (N) N 16-106
Immunity sustained in Massachusetts. (L) Ja 1-94
Lack of concern of hospital personnel (L) Jl 1-102
Liability for absent physician. (L) Ja 1-93
Liability in team surgery. (L) F 16-103
Liability of governmental hospitals for negligence. Je 1-47
Liability of surgeon for negligence of hospital employees. (L) O 1-103
Negligence suit settled by Presbyterian-St. Luke's Hospital, Chicago, for $22,500. (N) F 16-115
Ohio governor vetoes charitable immunity bill. (N) S 16-94
Old suits and new laws: the situation in New Jersey. (L) Mr 1-88
Responsibility under the law. (Ed) D 1-33
Suing hospital's insurer. (L) Mr 1-88
To sue or not to sue. (L) Je 1-89
Trend from immunity noted in court, legislative action. (N) O 1-114

LIBRARY SERVICE
Device for blind permits reading of printed material. (O&I) Je 1-26
Medical library. (SFH) Ag 1-28
Public relations library. (SFH) Jl 16-28
Stories on the ceiling entertain young patients. (O&I) O 16-42
Suggested books for administrative and departmental libraries in hospitals. O 16-98
'Swap shelf.' (SFH) S 1-27

LICENSURE
Foreign medical graduates: a progress report. T. S. Hamilton. Ap 1-39
Foreign physician screening is successful: D. F. Smiley. (N) Ja 1-18
Limits on license (physician). (Ed) F 16-41
Nonprofit hospital licensure urged in Pennsylvania (N) Ap 1-89
Pharmacy board rules on 'substitution'; hospital appeals suspension. (N) Ag 16-97
Red tape requirements (for nurses). (O&I) F. F. Krohn. Ap 1-21
Registration of hospital administrators in Minnesota. (PR) R. Amberg. Mr 1-52
3068 foreign doctors take ECFMG certificate test. (N) D 1-102

LINDBERG, SHIRLEY M. and CORBIN, MILDRED. Financing nursing education: schools must face financial facts of life. O 1-51
LINDE, ROBERT E. Company a budget keeps determines its effectiveness. Ja 1-37
LINDGREN, G. O. Painless renovation. Ag 16-54

LINENS
AHA purchasing guide: sheets, bed, cotton (bleached). F 1-55
Autoclaving shortens linen life, studies show. (N&C) Je 16-84
Careful treatment prolongs sheet life, two hospitals discover. (N&C) S 16-79
Hospital tests 'no-iron' sheets. (N&C) D 16-64
How linen handling methods affect cross-infection rate. L. D. Stauffer. Je 16-82
Illuminated table aids in O.R. linen repair. (N&C) Mr 1-63
Linen distribution systems. (SFH) Ag 16-36
'Short sheeting' the hospital means high linen replacement costs. E. T. Cullen. O 16-94
Towels, Huck: AHA purchasing guide. Ja 16-69

LIPP, FRANZ. Landscaping and the hospital. Mr 16-53
LITTAUER, DAVID and others. Organizing and operating a chronic disease unit in a general hospital. F 1-26; F 16-58; Chronic illness: annual administrative review. Ap 16-48
LITTLE, MADGE. Dry milk for everyday foods: it saves money and shelf space. Ja 16-89
LLOYD, R. B. Have you taken a poll lately? Jl 16-54
Local hospital association—an effective force for united action. R. A. Nelson. (PR) D 1-54
LONGLEY, ELLA K. Telling the smaller hospitals story: town tunes in on its hospital's drama. E. K. Longley. Jl 1-58
LOUGHERY, RICHARD M. Keeping the hospital safe for everyone: hazards that affect visitors. My 1-42
LUDLAM, JAMES E. Admitting the patient: a matter of good form. My 16-43 (Ed p. 37); Hospital-physician liability: how state medicolegal committees can make patient care better and safer. Jl 16-38

M

McCLEERY, ADA B. Retirement, from one who is there. Je 1-36
McDONALD, SOLONA C. and HUNTER, ALMA B. Hospital coordinates county-wide nutrition education program. S 16-65
McGINNISS, NEIL. Nursing-housekeeping: building peaceful coexistence. Mr. 1-56
McGRATH, ROBERT. Lt. Robert McGrath: showman with a mission. Ap 1-42
McKEOWN, THOMAS. Balanced hospital community. Ag 16-40; (O&I) G. Bugbee. N 1-32
McLEAN, COLIN C. 40 do's and don'ts of hospital interior decorating. Mr. 16-56
McNARY, WILLIAM S. Prepayment, hospitals and the future—how Blue Cross can help explain hospital costs. N 1-48
McTERNAN, EDMUND J. 'Exec day' gives students a close look at hospital careers. D 16-43
MAHER, HUGH J. jt auth See THOMPSON, JOHN D.

MAIL SERVICE

Amplification on mail rates. (SFH) My 16-21
New postage law reduces charge on specimens. (N) Ag 16-101

Maintenance. See Engineering dept.
MALM, HARRY M. and PANNKOKE, O. H. Telling the smaller hospitals story: a hospital's people are its richest resource. Jl 1-46
MAMER, LELAND J. Engineering and maintenance: annual administrative review. Ap 16-54
Management looks at the community. J. E. Jonsson. Ja 1-44
MANNICK, ANGELINE. Food service and dietetics: annual administrative review. Ap 16-57
MANNIX, JOHN R. Prepayment, hospitals and the future—needed: strong leadership and a unified Blue Cross. N 1-40
MARANGA, ANTHONY J. Anesthesiologist develops improved portable suction unit. Ag 1-63
MARKWOOD, IRA. Sterilizer maintenance: perfection is the standard. Ja 1-88
MARTIN, SARA E. Personal touch in nursing staff communications. Ja 16-60
MARTIN, STANLEY W. Prepayment, hospitals and the future—the Canadian experience: lesson for the U.S. N 1-45
Maryland-District of Columbia-Delaware Hospital Association: regional meeting report. (N) D 16-94
Maryland Hospital Association dissolved. (N) N 16-17

MASKS, FACE

Masks in the nursery. (SFH) N 16-23
New mask reduces threat of wound contamination. My 16-44

MATTRESSES AND PILLOWS

Life expectancy of mattresses. (SFH) Mr 1-27
Mattress storage rack saves time, tugging. (N&C) F 16-85
Plastic mattress covers. (SFH) Ja 1-23; (O&I) E. C. Maher and F. A. Van Atta. My 16-24

MAYSENT, H. W. and COFFEE, MAURICE P. JR. Perpetual schedule keeps redecoration moving. Je 1-80
Medical auditing. P. A. Lembcke. Je 16-65; Jl 1-65

MEDICAL EDUCATION

Hospital in medical education. (PR) R. A. Nelson. O 1-57
Hospitals seen as core of 10 new medical schools. (N) Mr 1-96
Inhospital medical education. (SFH) Ap 16-26

MEDICAL RECORDS DEPARTMENT

American Association of Medical Record Librarians changes exam eligibility rules. (N) D 1-104
Dictating medical reports. (SFH) Je 16-26
Fishing expeditions. (L) Ja 1-94
It doesn't pay to be late in completing records. Mr 1-39
Major vs. minor surgery. (SFH) N 16-24
Medical records: annual administrative review. M. R. Quandt. Ap 16-85
Precise terminology: key to disease classification. S. H. Knutti. N 1-63
Social data: its place in the medical record. N. G. Hawkins. O 16-71
South Dakota bans tissue committee reports and other data as evidence. (N) Je 1-95

MEDICAL STAFF

AMA acts on hospital-physician relations. (N) D 16-17
Another look at 'corporate practice.' A. W. Wilcox. S 16-50
Assessment of hospital medical staffs: AHA action. Ja 16-120
Attorney general will rule on specialist hiring in Wis. (N) Je 1-98
Birthday cards help the medical staff stay healthy. A. Z. Hamburg. Ja 1-39
Closed radiology staff in public hospitals. (L) My 1-86
Corporate practice of medicine charged: Spartanburg, (S.C.) General Hospital. (N) Mr 16-127
Doctors and nurses settle differences at meetings. W. J. Mezger. (O&I) O 16-42
Drop in physician/population ratio seen. (N) N 1-116
Emergency room schedule. (SFH) Jl 1-23
GP's can't be bothered? A. N. Donaldson. Ja 16-48
Health groups act to promote creation of utilization committees in Pennsylvania. (N) O 16-121
Hospital's role as billing agent upheld by attorney general in Wisconsin. (N) Jl 16-132
Limits on license. (Ed) F 16-41
Medical staff assessment. (SFH) Jl 1-23
Medical staff discrimination. (L) F 16-103
Medical staff minutes. (SFH) O 1-23
Medical staff suspensions. (L) Ag 1-100
Offices for staff physicians. (SFH) Ap 1-13
Pharmacy and therapeutics committee: joint statement of AHA and American Society of Hospital Pharmacists. Mr 16-146
Physician appointment system hinders hospital planning in metropolitan New York. (N) D 16-96
Physicians' private offices at hospitals: introducing AHA monograph. C. R. Rorem. Mr 1-49
Public hospital may limit staff privileges. (N) Ja 16-102
South Carolina court upholds radiologist payment method. (N) S 1-148
Staff chiropodists. (SFH) D 16-22
Telling the smaller hospitals story: physician-publicists lead vigorous immunization drive. S. B. Fuller. Jl 1-54
What a staff doctor expects of the hospital administrator. D. W. Melick. My 1-30
Wisconsin law allows hospital-M. D. contracts. (N) Ag 16-102

MELICK, DERMONT W. What a staff doctor expects of the hospital administrator. My 1-30
Mental and general hospital interaction bridges historic gap. P. Hallen and M. Sharp. D 16-49
Mental hospitals. See Psychiatric care

METHODS IMPROVEMENT

Housekeeping efficiency study yields new incentives and new methods. W. Nachum. D-185; D 16-82
Methods improvement: annual administrative review. C. B. Womer. Ap 16-90

Middle Atlantic Hospital Assembly: meeting report. (N) Je 16-90
Mid-West Hospital Association convention report. (N) My 1-91

MILITARY DEPENDENTS' CARE

Another look at "medicare." (Ed) Ap 16-35
'Medicare' makes economy move. (N) Ja 1-99
Medicare outlook given. (N) Je 16-87
'Medicare' program: AHA action. Ja 16-121

MILLARD, AVERY M. Safety in numbers: committee approach to safety proves itself in California. N 16-49 (Ed p. 37)
MILLS, HENRY C. Financing nursing education: National League for Nursing study seeks base for future planning. O 1-48
MILTON, MRS. HARRY E. Auxiliaries and volunteer service: annual administrative review. Ap 16-45
MOORE, FRED W. Disaster planning: annual administrative review. Ap 16-52
MORGAN, LAWSON A. What's ahead in hospital equipment. My 16-83
MORRISON, JOHN E. Oral tablets help control ward odors, study shows. Jl 16-97
Mother's Day in the hospital. (N&C) Ap 1-41
Museum serves both hospital and community. J. B. McCormick. (O&I) S 1-23

N

NACHUM, WERNER. Housekeeping efficiency study yields new incentives and new methods. D 1-85; D 16-82
Narcotics: oral prescriptions permitted in certain cases. (N&C) My 16-66
National Advisory Committee for the White House Conference on Aging: members appointed. (N) Jl 1-106
National Association for Practical Nurse Education and Service: change in name. (N) Jl 1-122
National Association of Methodist Hospitals and Homes: convention report. (N) F 16-109
National Conference on the Legal Environment of Medical Science ponders legal aspects of experimentation. (N) Jl 1-120

NATIONAL HOSPITAL WEEK

Happy Hearts Homecoming. R. D. Southwick. S 16-38
National Hospital Week material available. (N) My 1-98
Preemie panorama. Hurley, J. (O&I) D 1-22
Telling the smaller hospitals story: physician-publicists lead vigorous immunization drive. S. B. Fuller. Jl 1-54

National Intern Matching Program: seventh annual report. W. Darley. Ja 1-50
National League for Nursing adopts nursing school accreditation statement. (N) Je 16-99; Financing nursing education: NLN study seeks base for future planning. H. C. Mills. O 1-48
Nearby apartments ease hospital's growing pains. R. Walker. N 16-51
NEERGAARD, CHARLES F. Giant in the basement. F 1-65; F 16-81
NELSON, PAUL W. Hospitals in the 49th state. F 16-42 (Ed p. 41); From an integrated approach to design; a 'hospital for life.' Je 16-34
NELSON, RUSSELL A. Implications of Blue Cross hearings for hospitals. Ap 1-31; Our growing responsibilities. O 16-50; Your president reports: Challenge of the sixties. S 1-88; Hospital in medical education. O 1-57; Hospital school of nursing. N 1-60. Local hospital association—an effective force for united action. D 1-54
New approach to an older hospital. W. S. Hinton. D 16-45
New England Hospital Assembly: meeting report. (N) Ap 16-164
Newborn's footprints. J. E. Hoover. N 16-38 (Ed p. 37)
NEWKIRK, DONALD R. Public relations: annual administrative review. Ap 16-117; This inventory takes stock of personnel. My 16-48
NEWMAN, SIDNEY H. and others. Selection of subprofessional hospital care personnel. D 1-57
Newspaper contest dramatizes hospital costs story. D. J. Jacobs. Je 1-38
Noise, it's the people who make most of it. A. D. Barnes. Jl 1-79 (Ed p. 37)
'Noninstitutional look' in interior walls. E. T. Wheeler. Mr 16-62
Nonsegregated hospitalization of alcoholic patients in a general hospital. M. Berke and others. N 16-45
NOROIAN, EDWARD H. Supervisory development: annual administrative review. Ap 16-134
NOVAK, MILAN V. jt auth See VICHER, EDWARD E.
'Nuclear age hospital': St. Barnabas Medical Center, Livingston, N. J. (N) F 16-116

NURSERIES

Airborne bunny visits hospital nursery. Mr 16-67
Masks in the nursery. (SFH) N 16-23

NURSES

Georgia survey pinpoints nursing shortages. Ja 1-49
Nurses shaped this volunteer program. H. Reynolds. Je 16-47
Old problem, new tack. (Ed) Ag 16-39
Practical nurse training enrollments rise. (N) N 16-102
Practical nurses adopt policy platform (N) N 16-106

Nurses' aides. See Nursing service dept.

NURSES' RESIDENCES

Hospital loans for dormitories. (N) Ja 1-98
New nurses home in Tokyo—a symbol of growth and contrasts. Mr 1-48

NURSING EDUCATION

AHA trustees approve establishment of a Committee on Accreditation of Hospital Schools of Nursing. N 16-118
Alabama hospital sponsors Parents' Day. (O&I) My 1-22
Financing nursing education: will our nursing schools be worth financing? (Ed) D. A. Clark; an unfair burden for 1100 hospitals. W. K. Turner; AHA approach—spread the cost over community, state and nation. K. Williamson; National League for Nursing study seeks base for future planning. H. C. Mills; schools must face financial facts of life. S. M. Lindberg and M. Corbin; one hospital's answer—set student fees closer to actual cost. L. E. Richwagen. O 1-37
Future nurse: her place and preparation. T. S. Hamilton. Mr 1-32
High school prenursing program helps relieve nursing shortage. (N&C) D 1-39
Hospital school accreditation: AHA action. Ja 1-54
Hospital school of nursing. R. A. Nelson. (PR) N 1-60
Inservice education director . . . catalyst of better patient care. M. Foster. D 1-47

Loans for student nurse and intern housing. (N) N 1-110
National League for Nursing adopts nursing school accreditation statement. (N) Je 16-99
Nursing administration. (SFH) Mr 1-27
Nursing service and education: annual administrative review. E. C. Lambertsen. Ap 16-92
Program in nursing: AHA action. Ja 16-118
Today's practical nurse: concepts behind her education. H. M. Torrop. Ag 16-46

NURSING HOMES

Federal Housing Authority develops housing programs for elderly. (N) N 1-109
Hospital-connected nursing homes: how they are administered. J. N. Sudduth. Je 1-45
Membership for nursing homes: AHA action. Ja 16-117
Nursing home listing. (SFH) D 1-30
Nursing home relationship. (SFH) My 1-21

Nursing schools. See Nursing education

NURSING SERVICE DEPARTMENT

Are we overestimating nursing needs? H. E. Rice. Jl 16-53; (O&I) M. E. Becker. O 1-35
Bacteria and bed screens. (N&C) Je 1-52
Bed rails and bed rest. (L) Ja 1-94
'Burr' closure tested for patient gowns. (N&C) D 16-64
Compact room. K. S. Klicka. S 1-62
Control of drugs on nursing units: a nursing-pharmacy responsibility. V. O. Trygstad. N 1-73
Controlling dermatoses of the chronically ill. F. E. Shovlain and others. Je 1-61
Doctors and nurses settle differences at meetings. W. J. Mezger. (O&I) O 16-42
Folding commode solves space problem. (N&C) M. L. Brabson. Ja 1-91
Future nurse: her place and preparation. T. S. Hamilton. Mr 1-32
Hazards of water enemas cited. (N&C) N 1-66
High school prenursing program helps relieve nursing shortage. (N&C) D 1-39
How collapsible bedrails helped solve a nursing problem. M. Fertel. Je 1-48
Kit, manual facilitate instruction to diabetics. D. W. Bracegirdle. (O&I) S. 16-22
New ice bag comfortable for patients, economical too. (O&I) D 16-24
Nurse and her patient. J. S. Dodge. Je 1-30
Nursing administration. (SFH) Mr 1-27
Nursing-housekeeping: building peacefus coexistence. N. McGinniss. Mr 1-56
Nursing service and education: annual administrative review. E. C. Lambertsen. Ap 16-92
Oral tablets help control ward odors, study shows. J. E. Morrison. Jl 16-97
Paid teen-age aides pay nursing dividends. V. S. Boyer. S 16-34
Personal touch in nursing staff communications. S. E. Martin. Ja 16-60
Program in nursing: AHA action. Ja 16-118
Selection of subprofessional hospital care personnel. N. Cliff and others. D 1-57
Self-care activities card helps patient, staff. D. E. Richards. (O&I) S 16-22
Social security exemptions: student nurses. (SFH) My 1-21
This study shows who really uses the nurse-patient communication system. J. D. Thompson and others. F 1-40
Today's practical nurse: concepts behind her education. H. M. Torrop; how she is filling the nursing gap. C. W. Kelly. Ag 16-46
Use of nursing aids. E. W. Jones. (O&I) F 1-23

O

OBERG, ALBIN H. Hospital conducts course for baby sitters. Ag 16-45

OBITUARIES

Allen, A. F 1-85
Anderson, A. E. Je 1-86
Barron, W. E. Mr 16-124
Bergstedt, D. R. Jl 16-120
Blackwelder, R. G. Ap 1-86
Brooke, R. W. Ag 16-94
Burg, F. W., Jr. Ap 1-86
Chapman, K. W. N 1-106
Cheplin, H. A. Ap 1-86
Cohen, M. N 1-106
Combes, A. C., Jr. Ap 1-86
Currie, G. A. W. Ag 16-94
Denholtz, E. D 16-87
Fatherree, J. P. Ap 16-160
Glenn, R. W. D 16-87
Guthrie, T. K. D 16-87
Hatfield, H. B. Ap 1-86
Heerman, R. E. My 1-17
Hoppe, A. E. Ag 16-94
Hubbard, J. C. My 16-108
Hughes, H. W. Mr 16-124
Irons, E. E. F 16-100
Jackson, M. L. Je 16-81
Knapp, J. R. D 16-87
Knowles, H. B. F 16-100
Lorentz, M. I. Ap 16-160
McShane, W. J. F 1-85
Martin, Rev. J. G. F 1-85
Maxon, E. W. O 1-102
Morford, H. N. Ap 1-86
Murphy, J. H. D 16-87
Patterson, T. W. Jl 16-120
Roberts, M. M. F 1-85
Rogers, L. H. D 1-90
Rose Alexis, Sister. My 1-75
Sharp, M. F. 16-100
Shirreff, W. T. D 16-87
Street, G. M. Ap 16-160
Toteno, E. Ap 16-160
Whalen, J. F. My 1-75
Woolnough, D. F. S 16-57

Observation training for hospital engineers. N 16-78

OBSTETRIC HOSPITALS AND DEPARTMENTS

Diplomas for fathers. (O&I) F 16-20
Tea and confidence. J. Angel. S 16-49

OCCUPATIONAL THERAPY DEPARTMENT

American Occupational Therapy Association announces new certification program. (N) F 16-117
Rehabilitation through photography. O 16-56

O'CONNOR, JOHN F. jt auth See THOMPSON, JOHN D.

Odors controlled by oral tablets. J. E. Morrison. Jl 16-97
Of beds and inpatients. D. Chill and others. Je 16-37
Ohio Hospital Association meeting report. (N) My 1-95
Old age. See Geriatric care; Nursing homes
O'MEARA, JOHN V. Professional standards for hospital engineers. Ap 1-58
'On-location' summer training prepares for future hospital careers. A. A. Lepinot. O 16-60
One hospital decides: Christmas gifts are for sharing. H. Schoenfeld. N 16-52
One hospital's formula for training dietary aides. E. F. Cook. N 16-67
'Opal 58'—surprise 'paper evacuation' moves 13 hospitals to nontarget area. J. N. Ransohoff. Ag 16-51

OPINION POLLS

GP's can't be bothered? A. N. Donaldson. Ja 16-48
Have you taken a poll lately? R. B. Lloyd. Jl 16-54
Nurse and her patient. J. S. Dodge. Je 1-30
What the public thinks of hospitals. E. Roper. N 1-55

OPINIONS AND IDEAS

Alabama hospital sponsors Parents' Day. My 1-22
Allen, M. B. New Jersey nurse education. Mr 1-23
Ames, B. F. Flecked with praise. F 1-23
Barnett, R. N. Answer is no. Mr 16-34
Becker, M. E. Estimating nursing needs. O 1-35
Blanchard, B. Patients and public relations. O 1-34
Blue, E. H. 'Thank you' from Alaska. Je 16-30
Bracegirdle, D. W. Kit, manual facilitate instruction to diabetics. S 16-22
Brietzman, L. C. Proof of the pudding. Mr 1-23
Bullens, D. K. Jr. Confusion over germicides. Jl 16-21
Coates, J. B. Jr. History in the making O 1-34
Cornelia, Sr. M. Public helps hospital burn its mortgage. D 16-24
Cousin, J. Courting time needed. Mr 1-23
Danielson, J. M. Gift policy for all. F 1-23
Davidson, H. A. Wringing out waterlogged generalizations. Ja 16-35
DeVane, J. M. Mobile radio system improves patient care. Ag 1-21
Device for blind permits reading of printed material. Je 1-26
Devish, R. 16 utility carts built by superintendent in one day. Jl 1-29
Diplomas for fathers. F 16-20
'Dreamland dispatchers' for anesthesia administration. Jl 1-30
Ellis, M. Nurses watch television on the job in Chicago. My 1-22
Fajardo, G. Foreign physicians do a language turnabout. My 1-22
Ford, W. H. Heart of the matter. Ap 1-22
Francke, G. N. Evaluation of drugs. Je 16-30
Gadd, J. 'Prince' dethroned. Ap 16-21
Gertrudis, Sr. M. Proof of the pudding. Mr 1-23
Hahn, J. A. L. Today's practical nurse. D 1-22
Heller, W. M. Evaluation of drugs. Je 16-30
Henrita, Sr. M. Both patients and staff like 'get-well-o-gram.' Je 1-26
Hinenburg, M. Surgical instruments article. Mr 16-34
Hueston, R. M. Hospital presents packets of stationery to patients. Jl 1-30
Hurley, J. Preemie panorama. D 1-22
Jones, E. W. Use of nursing aids. F 1-23
Kidd, G. Telephones used to inform employees, record comments. Je 1-27
Krohn, F. F. Red tape requirements. Ap 1-21
Labaha, I. What it's like to be a patient —in Europe and the United States. Ja 1-27
Loy, R. L. Prepayment and progress. Mr 16-35
McClain, E. Credit for Gatch. F 1-23
McCormick, J. B. Health museum serves both hospital and community. S 1-23
Maher, E. C. Plastic mattress covers. My 16-24
Margaret Vincent, Sr. Friendship dollar helps infirmary report costs. Je 1-26
Matter of principle (al). Je 16-31
Mezger, W. J. Doctors and nurses settle differences at meetings. O 16-42
Miniature orchestra amuses, educates young patients. Ag 1-21
Mosheim, Mrs. T. E. Why volunteers volunteer. Ap 16-21
Murphy, W. S. Purchasing guide fills need. My 16-25
New ice bag comfortable for patients, economical too. D 16-24
O'Brien, F. J. Mailing of hospital bills found popular and practical. N 16-21
Oliver, B. Teen-ager views health care. Jl 16-21
Powers, D. Pilgrims' deliver Thanksgiving trays. N 16-21
Richards, D. E. Self-care activities card helps patient, staff. S 16-22
Roswell, C. G. 10 points to keep in mind in writing your reports. Ja 16-35
Schmidt, C. K. Jr. Oak Forest (Ill.) Hospital opens art gallery for patients. Jl 1-29
Sigmond, R. M. Amendment to news story. Mr 16-34
Stories on the ceiling entertain young patients. O 16-42
Van Atta, F. A. Plastic mattress covers. My 6-24
Varner, A. F. Jr. Hospital artists' show is an annual event. Ag 16-30
Walpole, D. L. Hospital buys blankets at bargain prices. N 16-21
Washington Hospital Center installs two-way call system. My 1-22

Oral tablets help control ward odors, study shows. J. E. Morrison. Jl 16-97

ORGANIZATION

Charting a course. (SFH) D 1-30
Organization: annual administrative review. W. S. Brines. Ap 16-100

Organizing and operating a chronic disease unit in a general hospital. D. Littauer and others. F 1-26; F 16-58

OSTEOPATHY IN HOSPITALS

American Medical Association spurns recommendations on osteopathic teaching, consultations: special report. Jl 1-18
Osteopaths barred from county hospitals. (L) N 1-112
Osteopaths vote to remain independent; rebuff AMA resolution on D. O. colleges. (N) Ag 16-98

Our growing responsibilities. R. A. Nelson. O 16-50

OUTPATIENT DEPARTMENT

'Organization psychiatry' unit opens at Mount Sinai Hospital, New York City. (N) D 1-102
Outpatient drug dispensing unfair: American Pharmaceutical Association. (N) O 1-105
There's a touch of fairyland about this hospital: Children's Hospital of Pittsburgh. D 1-44

P

Paid teen-age aides pay nursing dividends. V. S. Boyer. S 16-34
Painless renovation. G. O. Lindgren. Ag 16-54
Paint. S. L. Wolf. Ag 1-79
PANNKOKE, O. H. jt auth See MALM, HARRY M.
Paperwork side of hospital pharmacy. J. S. Heard. D 1-62

PARAMEDICAL PERSONNEL

Are educational standards too high in the paramedical fields? N. Bushnell, III; (O&I) R. N. Barnett. Mr 16-34; (O&I) F. E. Krohn. Ap 1-21
Paramedical group donates services to hospital at night. R. J. Thomas. O 16-55

Parents' suggestions help improve meal service for children. V. Pereboom and P. Brandt. My 1-63
PARKE, JAMES H. Judging a volunteer program means judging its director. Je 16-44
PARKER, GENEVIEVE M. How Michigan hospital saved $73,000 in labor costs. Je 16-75
Parking structure for hospital staff. (N) Ag 1-108
PARR, WILLIS E. Telling the smaller hospitals story: weekly meetings thrash problems, build loyalty. Jl 1-48

PATIENT RELATIONS

Continental breakfast builds good will at low cost. My 16-74
Hospital presents packets of stationery to patients. R. M. Hueston. (O&I) Jl 1-30
It's the people who make most of the noise. A. D. Barnes. Jl 1-79 (Ed p. 37)
Nurse and her patient. J. S. Dodge. Je 1-30
Nurses shaped this volunteer program. H. Reynolds. Je 16-47
People are different. (Ed) Jl 1-37
Question of attitude. Jl 16-40
What it's like to be a patient in Europe and the United States. I. Labaha. (O&I) Ja 1-27

PEDIATRIC CARE

'Dreamland dispatchers' for anesthesia administration. (O&I) Jl 1-30
Emotional problems of burned children. J. Woodward. (N&C) O 16-76
Infections in pediatrics. (SFH) Ag 1-28
Miniature orchestra amuses, educates young patients. (O&I) Ag 1-21
Parents' suggestions help improve meal service for children. V. Pereboom and P. Brandt. My 1-63
There's a touch of fairyland about this hospital: Children's Hospital of Pittsburgh. D 1-44

Pennsylvania adjudication: its intent, results, and significance. F. R. Smith. Ap 1-28
Pensions. See Personnel administration
PEREBOOM, VELMA and BRANDT, PATRICIA. Parents' suggestions help improve meal service for children. My 1-63
Perpetual schedule keeps redecoration moving. H. W. Maysent and M. P. Coffee Jr. Je 1-80
PERROW, CHARLES B. and others. Nonsegregated hospitalization of alcoholic patients in a general hospital. N 16-45
Personal touch in nursing staff communications. S. E. Martin. Ja 16-60

PERSONNEL ADMINISTRATION

Administrators' contracts. (SFH) Ag 1-29
Are we overestimating nursing needs? H. E. Rice. Jl 16-53; (O&I) M. E. Becker. O 1-35
Birthday cards help the medical staff stay healthy. A. Z. Hamburg. Ja 1-39
Composite method for estimating drug and personnel needs. L. Joel. Ag 1-56
Employee orientation: a channel for good will. R. P. Brueck. Ag 1-46
Employee's lodgings tax free. (L) S 1-141
Evaluation of jobs. (SFH) N 16-23
Explaining the Mills Bill. (SFH) Ja 1-23
Flexible retirement plan considers the individual. F. C. Sutton and M. Q. Elder. N 16-42
Holiday policies. (SFH) O 1-24
Hospital efficiency—a lesson from Sweden. P. A. Lembcke. Ap 1-34
Hospital loans for dormitories. (N) Ja 1-93
How high is up? R. T. Viguers. D 16-40
How Michigan hospital saved $73,000 in labor costs (dietary). G. M. Parker. Je 16-75
Inservice education director . . . catalyst of better patient care. M. Foster. D 1-47
Personnel: annual administrative review. S. Lewine. Ap 16-102
Ready with the reserve. (Ed) Mr 1-31
Retirement, from one who is there. A. B. McCleery. Je 1-36
Retirement plans. (SFH) Ag 16-36
Selection of subprofessional hospital care personnel. N. Cliff and others. D 1-57
Service award program. (SFH) D 16-23
Six steps for improving employee selection. D. E. Wallace. O 1-86
Smallpox vaccinations urged for hospital staff members. A. D. Langmuir. (N&C) Je 1-62
Supervisory development: annual administrative review. E. H. Noroian. Ap 16-134
Tax on employees' meals and lodging. (L) F 16-105
Telling the smaller hospitals story: weekly meetings thrash problems, build loyalty. W. E. Parr. Jl 1-48
This inventory takes stock of personnel. D. R. Newkirk. My 16-48
Where hospitals stand on employee benefits. L. S. Reed. S 1-66
Unions and Collective Bargaining
AHA letter on the Fair Labor Standards Act. Jl 16-68
AHA statement concerning collective bargaining in hospitals. S 16-98
Baltimore experience: news. N 16-105
Buffalo experience: news. O 1-106
Chicago experience: news. S 1-19; S 16-91; O 1-17, 109; N 16-17; D 1-17
New York City experience: news. Ja 1-17; My 1-17; My 16-17; Je 1-17; Je 16-17, 90; Jl 1-17, 108; Jl 16-17, 123; S 16-95
Personnel relations and collective bargaining. R. Amberg. (PR) Je 1-51; statement of clarification. S 1-154
Sound hospital personnel policies seen answer to unionization drive. (N) Je 16-90
State labor relations laws. (SFH) Ag 1-28
Washington hospitals under state minimum wage law. (N) My 1-94; includes hospitals. (N) Jl 1-119; court ruling. (N) Ag 1-112

PETERSON, TELMER O. Laundry: annual administrative review. Ap 16-80

PHARMACY DEPARTMENT

Check list for periodic rating of pharmacy service. S 1-91
Composite method for estimating drug and personnel needs. L. Joel. Ag 1-56
Consent to "substitution" required by new Texas law. (N) O 1-114
Control of drugs on nursing units: a nursing-pharmacy responsibility. V. O. Trygstad. N 1-73
Drug industry looks at hospitals. J. A. Baruch. Ap 1-51
Evolution of the hospital pharmacy. R. R. Cadmus. Je 1-52
Fewer new drugs introduced in 1958. P. de Haen. (N&C) O 1-71
General hospital operates chronic home's pharmacy. V. A. Halbert. O 1-65
Hospital pharmacists hear of future. F 1-50
Hospital pharmacy standards. (SFH) Jl 16-28
Oral prescriptions permitted for certain narcotics. (N&C) My 16-66
Outpatient drug dispensing unfair: American Pharmaceutical Association. (N) O 1-105
Paperwork side of hospital pharmacy. J. S. Heard. D 1-62
Part-time pharmacists: joint statement of AHA and American Society of Hospital Pharmacists. Mr 16-72; revision. My 1-46
Pharmacy and therapeutics committee: joint statement of AHA and American Society of Hospital Pharmacists. Mr 16-146
Pharmacy: annual administrative review. G. N. Francke. Ap 16-109
Pharmacy board rules on 'substitution'; hospital appeals suspension. (N) Ag 16-97
Pharmacy of Chicago Wesley Memorial Hospital is one of Chicago's newest. Je 1-55
Pharmacy procedure manual: policy guide and evaluation tool. C. J. Latiolais. Jl 1-77
Reviewing the formulary. (Ed) F 1-25; (O&I) W. M. Heller and G. N. Francke. Je 16-30

PHOTOGRAPHY

Camera records hospital life. N 1-43
Rehabilitation through photography. O 16-56

Physician-publicists lead vigorous immunization drive. S. B. Fuller. Jl 1-54
Physicians' private offices at hospitals: introducing AHA monograph. C. R. Rorem. Mr 1-49
Plan outlined for fuller blood utilization. S 16-59

PLANNING

AHA offers planning abstract service. (N) S 16-195
Architect-administrator team, a fusing of talents. J. J. Souder. F 16-55
Architect's roster. (SFH) D 16-23
Balanced hospital community. T. McKeown. Ag 16-40; (O&I) G. Bugbee. N 1-32
Community planning urged for efficient hospital use. (N) N 16-116
Compact design adds traffic control to step-saving features. B. S. Bartley. N 1-51
Compact room. K. S. Klicka. S 1-62
Cooperative planning builds better kitchens. D. T. Walch. O 16-81
Coordinated hospital system. W. J. Rome. D 1-40
Elements of a multiple disability rehabilitation facility. J. C. Haldeman and T. P. Galbraith. S 1-56; S 16-42
40 do's and don'ts of hospital interior decorating. C. C. McLean. Mr 16-56
From an integrated approach to design: a 'hospital for life.' P. Nelson. Je 16-34
Function plus—is what the patient wants. D. C. Carner. Mr 16-50
Functional beauty in health facilities: a portfolio. Mr 16-59
Hospital construction in small communities: AHA action. Ja 16-117
Hospital planning, annual administrative review. A. J. J. Rourke. Ap 16-62
Hospitals must plan expansion together. (N) Ap 1-88
Landscaping and the hospital. F. Lipp. Mr 16-53
Let the public control utilization through planning. R. E. Brown. D 1-34
Nearby apartments ease hospital's growing pains. R. Walker. N 16-51
New approach to an older hospital. W. S. Hinton. D 16-45
'Noninstitutional look' in interior walls. E. T. Wheeler. Mr 16-62
Painless renovation. G. O. Lindgren. Ag 16-54
Quality, not quantity. (Ed) Mr 16-49
Sculptor looks at hospital design. M. Horn. Mr 16-68
This hospital learned to grow by planned leaps. E. L. Atwood. Ja 1-42
Two things at once. (Ed) Mr 16-49
What the planner has to work with. A. J. J. Rourke. F 1-33

PLASTIC MATERIALS

AHA purchasing guide: tableware, plastic. F 16-87
Plastic mattress covers. (SFH) Ja 1-23; (O&I) E. C. Maher and F. A. Van Atta. My 16-24
Plastic sheeting standards. (SFH) Jl 1-25
Trash collection system uses portable truck, plastic bags. C. Vincent. S 16-86

Podiatry in hospitals: staff chiropodists. (SFH) D 16-22
Poison control: holiday observances are potentially toxic. (N&C D 16-57

POWER PLANT

Giant in the basement. C. F. Neergaard. F 1-65; F 16-81
Power failure in Manhattan. (N) S 16-91
Simple system for checking boiler plant performance. J. T. Rawlings. N 1-102
Teamwork of hospitals, city departments protects patients in power failure in Manhattan. (N) S 16-91

Powerful sculpture conveys spiritual unity of interfaith chapel. D 16-38
Practical advice in planning, staffing and equipping the dietary department. R. Gordon. Mr 16-105

Practical nurses. See Nurses; Nursing education
PRATT, HENRY N. Factors that will shape future hospital costs. O 16-53
PRATT, OLIVER G. Symposium on progressive patient care. Ja 16-42
Precise terminology: key to disease classification. S. H. Knutti. N 1-63
Prepayment, hospitals and the future—needed: strong leadership and a unified Blue Cross, J. R. Mannix; Canadian experience: lesson for the U. S. S. W. Martin; how Blue Cross can help explain hospital costs. W. S. McNary. N 1-40
Preprinted forms and the hospital budget. J. S. Kowal. S 16-74
Prepurchase testing of surgical scissors. A. E. Shuman. D 16-58
PRICE, SUMNER. Health care in Hawaii. My 16-50 (Ed p. 37)

PRINTING AND DUPLICATING FACILITIES
Copying machine jobs multiply, hospital finds. (N&C) Ag 16-74
Do hospitals 'farm out' too many jobs?—printing of routine forms, for example. D. D. Kramer. Ap 1-76
Printing routine forms. (SFH) Je 16-28

Prisoners (hospitalized) and tort claims. (L) Ap 1-87
Professional standards for hospital engineers. J. V. O'Meara. Ap 1-58

PROGRESSIVE CARE
Concepts of progressive patient care. J. C. Haldeman and F. G. Abdellah. My 16-38; Je 1-41
Progressive patient care. (SFH) D 16-22
Symposium on progressive patient care. Ja 16-42

PSYCHIATRIC CARE
Advice offered on design of psychiatric facilities. (N) Je 16-95
Guide for designing and operating psychiatric units in general hospitals. C. E. Goshen. F 16-47
Health insurance and mental illness. T. P. Weil. Mr 1-45
Mental and general hospital interaction bridges historic gap. P. Hallen and M. Sharp. D 16-49
'Organization psychiatry' unit opens at Mount Sinai Hospital, New York City. (N) D 1-102

PUBLIC HEALTH RESPONSIBILITY
Community shares its health responsibilities. J. G. Carr, Jr. My 1-49
Three shots for safety. (Ed) Ja 1-31

PUBLIC RELATIONS
Both patients and staff like 'get-well-o-gram.' Sr. M. Henrita. (O&I) Je 1-26
Diplomas for fathers. (O&I) F 16-20
'Exec day' gives students a close look at hospital careers. E. J. McTernan. D 16-43
Newspaper contest dramatizes hospital costs story. D. J. Jacobs. Je 1-38
Public relations: annual administrative review. D. R. Newkirk. Ap 16-117
Public relations library. (SFH) Jl 16-28
Telling the smaller hospitals story—good community relations: attitudes outweigh techniques. D. M. Kinzer; tour tells the story; a hospital's people are its richest resource. H. M. Malm and O. H. Pannkoke; weekly meetings thrash problems, build loyalty. W. E. Parr; diverse talents multiply board's opportunities. F. W. Hatch; hard-working ambassadors merge hospital-community aims. W. R. Kird; physician-publicists lead vigorous immunization drive. S. B. Fuller; community help is there for the asking. S. S. Jenkins; town tunes in on its hospital's drama. E. K. Longley; fair exhibits and printed materials reach wide audiences. C. J. Foley; workbook charts relationships with five hospital 'publics.' R. S. Rhoades. Jl 1-38
Two sides to the coin. (Ed) Ap 1-27
What the public thinks of hospitals. E. Roper. N 1-55

PURCHASING DEPARTMENT
AHA purchasing guide: towels, huck. Ja 16-69; needles, hypodermic. Ja 16-71; sheets, bed, cotton (bleached). F 1-55; tableware, plastic. F 16-87; gloves, rubber; surgeons'. F 16-89; thermometers, clinical. Mr 1-77
Do hospitals 'farm out' too many jobs?—printing of routine forms, for example. D. D. Kramer. Ap 1-76
Hospital and data processing. W. Skow, Jr. O 16-105
Hospital buys blankets at bargain prices. D. L. Walpole. (O&I) N 16-21
Plan for surplus property distribution. (N) Ag 16-93
Plastic sheeting standards. (SFH) Jl 1-25
Preprinted forms and the hospital budget. J. S. Kowal. S 16-74
Prepurchase testing of surgical scissors. A. E. Shuman. D 16-58
Purchasing agent and national disaster. J. W. Hinsley. Mr 16-81
Purchasing: annual administrative review. M. Berke. Ap 16-127
Simplified stock ordering system. S. E. Holland. Je 16-50
Taking the stigma out of standardization. M. Vandermade, Jr. My 1-52
To find true value look for hidden costs and benefits. V. W. Godlesky. N 16-85
What's ahead in hospital equipment. L. A. Morgan. My 16-83

Q

QUANDT, MARJORIE R. Medical records: anual administrative review. Ap 16-85
Quick way to measure laundry output per manhour. F. G. Bruesch and J. L. Blackburn. Ag 16-68

R

RADIO
Mobile radio system improves patient care. J. M. DeVane. (O&I) Ag 1-21
Telling the smaller hospitals story: town tunes in on its hospital's drama. E. K. Longley. Jl 1-58

RADIOLOGY DEPARTMENT
Caution signs for radium handling. R. W. Satterfield. Mr 16-75
Closed radiology staff in public hospitals. (L) My 1-86
Corporate practice of medicine charged: Spartanburg (S. C.) General Hospital. (N) Mr 16-127
South Carolina court upholds radiologist payment method. (N) S 1-148
X-ray reports by telephone. M. S. Williams and J. D. Rollins. N 1-63

RANSOOFF, JERRY N. Six-way cooperation fights 'staph' in Cincinnati. Ag 1-45; 'Opal 58'—surprise 'paper evacuation' moves 13 hospitals to nontarget area. Ag 16-51

RATES
Southern California hospitals join in program for uniform charge bases. (N) Ag 1-108
Toward more rational rate policies. S. Romanoff. O 16-64

RAWLINGS, JOHN T. Simple system for checking boiler plant performance. N 1-102
Recognition of service: service award program. (SFH) D 16-23
REED, LOUIS S. Where hospitals stand on employee benefits. S 1-66
Refrigerator shutdown considered safer. (N&C) Je 1-78

REHABILITATION SERVICE
Elements of a multiple disability rehabilitation facility. J. C. Haldeman and T. P. Galbraith. S 1-56; S 16-42
Happy Hearts Homecoming. R. D. Southwick. S 16-38

Rehabilitation through photography. O 16-56

RESEARCH
Community shares its health responsibilities. J. G. Carr, Jr. My 1-49
Developing scientific resources. J. R. Gay. Jl 16-52
Heart, blood research reported. (N&C) Ja 1-61
New center to study use of atoms in medicine: Brookhaven National Laboratory. F 16-57
Unfinished business. (Ed) S. D. Clark. My 1-29
U. S. makes grants for hospital administration research. (N) F 1-17

Retirement, from one who is there. A. B. McCleery. Je 1-36
Revenue sources. See Financial management; Fund raising; Gifts; Income for hospital services
REYNOLDS, HELEN. Nurses shaped this volunteer program. Je 16-47
RHOADES, RALPH S. Telling the smaller hospital's story: workbook charts relationships with five hospital 'publics.' Jl 1-62
RICE, H. E. Are we overestimating nursing needs? Jl 16-53; (O&I) M. E. Becker. O 1-35
Richmond (Va.) Memorial Hospital. (plans) N 1-51
RICHWAGEN, LESTER E. Financing nursing education: one hospital's answer—set student fees closer to actual cost. O 1-55
ROBERTSON, NANETTE D. 7 food service problems and their solutions. Jl 1-89
ROEMER, MILTON I. Hospital utilization under insurance. S 16-36
ROLLINS, JOHN D. jt auth See WILLIAMS, MARSHALL S.
ROMANOFF, SAMUEL. Toward more rational rate policies. O 16-64
ROME, WALTER J. A coordinated hospital system. D 1-40
ROPER, ELMO. What the public thinks of hospitals. N 1-55
ROREM, C. RUFUS. Physicians' private offices at hospitals: introducing AHA monograph. Mr 1-49
Rorem, C. Rufus, appointed executive director of Hospital Planning Association of Allegheny County, Pa. D 1-40
ROSTKOWSKI, EDMUND. 'Emergency rooms' on wheels. D 16-31
ROSWELL, CHARLES G. Symposium on progresive patient care. Ja 16-42
ROURKE, ANTHONY J. J. What the planner has to work with. F 1-33; Hospital planning: annual administrative review. Ap 16-62
Rubber gloves, surgeons': AHA purchasing guide. F 16-89

S

SADUSK, JOSEPH F., JR. Hospital-physician liability: a growing problem—progress report of the joint AMA-AHA medicolegal committee. Jl 16-36

SAFETY
Half-bed rails. (SFH) R. E. Heerman. Ap 1-13
How collapsible bedrails helped solve a nursing problem. M. Fertel. Je 1-48
Keeping the hospital safe for everyone: hazards that affect employees. V. S. Egan; hazards that affect visitors. R. M. Loughery. My 1-42
Roanoke, Va., Memorial Hospital wins safety award. (N) Ap 16-168
Safety and insurance. (SFH) Ja 16-27
Safety: annual administrative review. H. Willems. Ap 16-131
Safety in numbers: committee approach to safety proves itself in California. A. M. Millard. N 16-49 (Ed p. 37)

Salmonella as a hospital infection hazard. E. H. Decker and others. O 1-59
SATTERFIELD, ROBERT W. Caution signs for radium handling. Mr 16-75
SCHOENFELD, HARVEY. One hospital decides: Christmas gifts are for sharing. N 16-52
Scientific method for medical auditing. P. A. Lembcke. Je 16-65; Jl 1-65
Sculptor looks at hospital design. M. Horn. Mr 16-68
Selection of subprofessional hospital care personnel. N. Cliff and others. D 1-57
Selective menu form features words of wisdom for the day. Ja 16-90

SERVICE FROM HEADQUARTERS
Accounting by mail. S 1-25
Administrators' contracts. Ag 1-29
Admission requirement. Ja 16-27
Aiding a disabled homemaker. Ja 1-24
Aid conditioning. D 1-26
Air conditioning the operating room. Je 16-26
AHA counseling program. Mr 16-25
Amplification on mail rates. My 16-21
Architect's roster. D 16-23
Care of wood furniture. O 16-35
Caster marks on floors. My 16-22
Central booking' service. Je 1-23
Ceramic tile walls. J. C. Colbeck. My 16-21
Charting a course. D 1-30
Consent permits. O 16-35
Definition of terms 'management" and 'administration." O 1-23
Designating clinical services. Mr 16-26

Dictating medical reports. Je 16-26
Disposal of purulent material. Jl 1-25
Double entry bookkeeping. Jl 16-29
Emergency room care. D 1-26
Emergency room schedule. Jl 1-23
Engineer education. O 1-24
Evaluation of jobs. N 16-23
Explaining the Mills Bills. Ja 1-23
Floor maintenance. Mr 1-27
Formulary service available. Ap 16-26
Fund-raising booklets. Ap 16-26
Half-bed rails. R. E. Heerman. Ap 1-13
Holiday policies. O 1-24
Hospital pharmacy standards. Jl 16-28
Hospital planning. Je 1-24
Hospitals and the aged. Ag 16-36
Housekeeping course. F 16-35
How money is spent. S 16-24
Income-expense breakdowns. N 16-24
Infections in pediatrics. Ag 1-28
Inhospital medical education. Ap 16-26
Leasing hospital facilities. Mr 16-26
Legislative program goal. F 1-21
Life expectancy of mattresses. Mr 1-27
Linen distribution systems. Ag 16-36
Literature on volunteers. Je 1-24
Major vs. minor surgery. N 16-24
Masks in the nursery. N 16-23
Medical library. Ag 1-28
Medical staff assessment. Jl 1-23
Medical staff minutes. O 1-23
Memorial fund projects. O 16-35
New awards and emblems. N1-22
Numbering hospital rooms. S 16-24
Nursing administration. Mr 1-27
Nursing home listing. D 1-30
Nursing home relationship. My 1-21
Offices for staff physicians. Ap 1-13
Plastic mattress covers. Ja 1-23; (O&I) E. C. Maher and F. A. Van Atta. My 16-24
Plastic sheeting standards. Jl 1-25
Printing routine forms. Je 16-28
Progressive patient care. D 16-22
Public relations library. Jl 16-28
Questionnaire approval. O 16-35
Retirement plans. Ag 16-36
Routine chest x-rays. S 16-24
Safety and insurance. Ja 16-27
Service award program. D 16-23
Social security exemptions. My 1-21
Sponge counts. D 1-26
Staff chiropodists. D 16-22
Standing orders procedure. S 16-24
State labor relations laws. Ag 1-28
'Swap shelf.' S 1-27
Syringe sterilization. F 16-35
Teen-age orientation. F 16-35
Teen-age volunteers. Ap 1-14
Three fund raising concepts. Ja 1-23
Tool storage and supply. Mr 16-25
Traps for laundry lint. S 1-26
Two goal credit policy. Ja 16-27
Two pharmacy institutes. Je 1-23
Use of AHA seal. My 16-22
Use of disposables. N 1-25
Use of nongraduate nurses in the operating room. S 1-25
Volunteers and auxilians. F 16-35
What is a meal? N 1-22
Which way should they go? Ja 16-27
Women on the board. Ap 1-28

7 food service problems and their solutions. N. D. Robertson. Jl 1-89

SHARED SERVICES
General hospital operates chronic home's pharmacy. V. A. Halbert. O 1-65
X-ray reports by telephone. M. S. Williams and J. D. Rollins. N 1-63

SHARP, MORRIS jt auth See HALLEN, PHILIP
Sheeting, Plastic: standards. (SFH) Jl 1-25
Sheets, Bed, Cotton: AHA purchasing guide. F 1-55
'Short sheeting' the hospital means high linen replacement costs. E. T. Cullen. O 16-94
SHOVLAIN, F. E. and others. Controlling dermatoses of the chronically ill. Je 1-61
Showman with a mission: Lt. Robert McGrath. Ap 1-42
SHUMAN, ADAM E. Prepurchase testing of surgical scissors. D 16-58
SIBLEY, HIRAM. Prepayment: annual administrative reviews. Ap 16-114
SIGMOND, ROBERT M. Indigent care: anual administrative review. Ap 16-74
Simple system for checking boiler plant performance. J. T. Rawlings. N 1-102
Simplified stock ordering system. S. E. Holland. Je 16-50
6 steps for improving employee selection. D. E. Wallace. O 1-86
Six-way cooperation fights 'staph' in Cincinnati. J. N. Ransohoff. Ag 1-45
SKOGSBERG, MRS. A. H. and HORTON, MRS. P. J. Governing board gets down to cases. My 1-34
SKOW, WALTER, JR. Hospital and data processing. O 16-105

SMALL COMMUNITY HOSPITALS
Hospital construction in small communities: AHA action. Ja 16-117
Hospital that pennies built—five years later: Lakeland Memorial Hospital, Woodruff, Wis. H. D. Behnke. Ag 1-43
It's in the cards—integrated accounting for small hospitals. L. Allen. Je 16-42
Part-time pharmacists: joint statement of AHA and American Society of Hospital pharmacists. Mr 16-72; revision. My 1-46
Quality, not quantity. (Ed) Mr 16-49

SMITH, FRANCIS R. Pennsylvania adjudication: its intent, results, and significance. Ap 1-28
Social data: its place in the medical record. N. G. Hawkins. O 16-71
Social security exemptions. (SFH) My 1-21
SOLTIS, STEVE J. Why one hospital switched to disposable syringes and needles. Ag 16-72
SOUDER, JAMES J. Architect-administrator team: a fusing of talents. F 16-55
South Shore Hospital, South Weymouth, Mass. (plans) Ja 1-42
Southeastern Hospital Conference meeting report. (N) My 1-92
SOUTHWICK, ROBERT D. Happy Hearts Homecoming. S. 16-38
Spirit of service. Rev. J. J. Flanagan. D 16-28
SPRINGER, EDWARD L. Community and hospital financing: who should foot the bill? Ap 1-28
Sprinkler systems for hospitals: what they cost and why they're worth it. W. J. Van Meter. My 1-76; choose the right system— then protect it. My 16-101

STAIN REMOVAL
Caster marks on floors. (SFH) My 16-22
Linen stains from resin-type bandages. (N&C) Mr 1-64

STAJICH, BERT. Electronic monitor speeds maintenance service. Je 16-48
Standard formula for tube feedings saves time and labor. M. H. Esson. F 16-71
State associations: local hospital association—an effective force for united action. R. A. Nelson. (PR) D 1-54

STATISTICS
Guide issue errata. D 1-43
Of beds and inpatients. D. Chill and others. Je 16-37
Statistics take a toll. (Ed) Je 16-33

STAUFFER, LEE D. How linen handling methods affect cross-infection rate. Je 16-82
STEINBERG, FRANZ U. and others. Organizing and operating a chronic disease unit in a general hospital. F 1-26; F 16-58
STEINKE, LEROY A. Accounting and financial management: annual administrative review. Ap 16-37

STERILIZATION
Bacteriologist asks: how effective are chemical germicides in maintaining hospital antisepsis? L. S. Stuart. My 16-46; (O&I) D. K. Bullens, Jr. Jl 16-21
Sterilizer maintenance: perfection is the standard. I. Markwood. Ja 1-88
Syringe sterilization. (SFH) F 16-35
Tuberculocidal properties of four hospital disinfectants. E. E. Vicher and M. V. Novak. Ag 16-61
Use of sterilizing gas. (N&C) Ag 16-64

STUART, JAMES E. Blue Cross and insurance—the difference. F 16-51
STUART, L. S. Bacteriologist asks. how effective are chemical germicides in maintaining hospital antisepsis? My 16-46; (O&I) D. K. Bullens, Jr. Jl 16-21
STULL, RICHARD J. 5 personal advantages to a budget. F 16-50
Suction unit. A. J. Maranga. Ag 1-63
SUDDUTH, JAMES N. Hospital-connected nursing homes: how they are administered. Je 1-45
Supervision. See Personnel administration
Supervisory development: annual administrative review. E. H. Noroian. Ap 16-134

SURGERY DEPARTMENT
Air conditioning the operating room. (SFH) Je 16-26
AHA purchasing guide: gloves, rubber: surgeons'. F 16-89
Ceramic tile walls. J. C. Colbeck. (SFH) My 16-21
Liability in team surgery. (L) F 16-103
Liability of surgeon for negligence of hospital employees. (L) O 1-103
Major vs. minor surgery: definitions. (SFH) N 16-24
New mask reduces threat of wound contamination. My 16-44
Prepurchase testing of surgical scissors. A. E. Shuman. D 16-58
Sponge counts. (SFH) D 1-26
Surgical instruments: serious gap in national defense. J. H. Hayes. Ja 1-47; (O&I) M. Hinenburg. Mr 16-34
Tee for two: instrument pegboard. (N&C) Ap 1-30
Use of nongraduate nurses in the operating room. (SFH) S 1-25

Survey draws a profile of the hospital engineer. G. A. Weidemier. O 1-80
SUTTON, FRANK C. and ELDER, MAX Q. Flexible retirement plan considers the individual. N 16-42
Sweden: hospital efficiency—a lesson from Sweden. P. A. Lembcke. Ap 1-34

SYRINGES AND NEEDLES
Needles, Hypodermic: AHA purchasing guide. Ja 16-71
Spinal diseases traced to poorly rinsed needles. (N&C) Mr 1-60
Syringe sterilization. (SFH) F 16-35
Why one hospital switched to disposable syringes and needles. S. J. Soltis. Ag 16-72

T

Tableware, Plastic: AHA purchasing guide. F 16-87
Taking the stigma out of standardization. M. Vandermade, Jr. My 1-52
Tax on employees' meals and lodging. (L) F 16-105
Tea and confidence. J. Angel. S 16-49

TEACHING FUNCTION
Foreign physicians do a language turnabout. G. Fajardo. (O&I) My 1-22
Hospital conducts course for baby sitters. A. H. Oberg. Ag 16-45
Hospital coordinates county-wide nutrition education program. S. C. McDonald and A. B. Hunter. S 16-65
Inhospital medical education. (SFH) Ap 16-26
Kit, manual facilitate instruction to diabetics. D. W. Bracegirdle. (O&I) S 16-22
On-location' summer training prepares for future hospital careers. A. A. Lepinot. O 16-60

Television: nurses watch it on the job in Chicago. M. Ellis. (O&I) My 1-22

TERMINOLOGY AND DEFINITIONS
Definition of "hospital." (L) Ag 1-101
Definition of terms "management" and "administration." (SFH) O 1-23
Of beds and inpatients. D. Chill and others. Je 16-37

Texas Hospital Association: meeting report. (N) Je 16-96
Theoretical hospital administration. F. R. Bradley. Ag 1-32
There's a touch of fairyland about this hospital: Children's Hospital of Pittsburgh. D 1-44
Thermometers, clinical: AHA purchasing guide: Mr 1-77
THOMAS, ROBERT J. Paramedical group donates services to hospital at night. O 16-55
THOMPSON, JOHN D., O'CONNOR, JOHN F. and MAHER, HUGH J. This study shows who really uses the nurse-patient communication system. F 1-40
THOMS, EDWARD J. Symposium on progressive patient care. Ja 16-42
TIBBITTS, SAMUEL J. and BROWN, ADELAIDE. Why three California hospitals preadmit 80% of their patients. D 16-36
TIERNEY, THOMAS M. How health needs of the aged are met in Colorado. Mr 1-40
To find true value, look for hidden costs and benefits. V. W. Godlesky. N 16-85
Today's practical nurse: concepts behind her education. H. M. Torrop; how she is filling the nursing gap. C. W. Kelly. Ag 16-46
TORROP, HILDA M. Today's practical nurse: concepts behind her education. Ag 16-46
Tour tells the story. Jl 1-42
Toward more rational rate policies. S. Romanoff. O 16-64
Towels, huck: AHA purchasing guide. Ja 16-69
Town tunes in on its hospital's drama. E. K. Longley. Jl 1-58
Toy blocks solve kitchen problem. V. Jones. Je 1-33

TRAFFIC AREAS
Compact design adds traffic control to step-saving features. B. S. Bartley. N 1-51
Numbering hospital rooms. (SFH) S 16-24

Trash collection system uses portable truck, plastic bags. C. Vincent. S 16-86
TRELOAR, ALAN E. Of beds and inpatients. Je 16-37

TRENDS
Balanced hospital community T. McKeown. Ag 16-40; (O&I) G. Bugbee. N 1-32
Challenge of the sixties. (PR) R. A. Nelson. S 1-88
Factors that will shape future hospital costs. H. N. Pratt. O 16-53
Future nurse: her place and preparation. T. S. Hamilton. Mr 1-32
Hospital pharmacists hear of future. F 1-50
Interview with George Bugbee: American Hospital Association's past, present and future; problems facing the hospital world. E. L. Crosby. Ja 1-32; (O&I) R. L. Loy. Mr 16-35
New York hospitals' role changing. report. (N) Ja 16-106
Prepayment, hospitals and the future—needed: strong leadership and a unified Blue Cross. J. R. Mannix; Canadian experience: lesson for the U. S. S. W. Martin; how Blue Cross can help explain hospital costs. W. S. McNary. N 1-40
What's ahead in hospital equipment. L. A. Morgan. My 16-83
Where will they all go?—who will take care of them?—who will pay the bill? (Ed) Ag 1-31

Trustees. See Governing board
Tri-State Hospital Assembly: annual meeting report. My 16-116
True evaluation of disposables looks past the cost factor. R. J. Weinzettel. Ja 1-74
TRYGSTAD, V. O. Control of drugs on nursing units: a nursing-pharmacy responsibility. N 1-73
Tuberculocidal properties of four hospital disinfectants. E. E. Vicher and M. V. Novak. Ag 16-61
TURNER, WILLIAM K. Financing nursing education: an unfair burden for 1100 hospitals. O 1-40

U

ULAN, MARTIN S. jt auth See HACKETT, CHARLES J.
Unemployment compensation: AHA urges no change in tax law. (N) My 1-88; exemption expected. (N) Je 16-85

UNION WELFARE PROGRAMS
Discuss labor's health care goals at AFL-CIO round table. (N) Jl 1-115
Labor proposes independent health plans; renews censure of hospitals, Blue Cross in New York City. (N) N 1-117

Unions and collective bargaining. See under Personnel administration

Unmasking the bad debt personality. J. W. Johnson. Je 1-35
Upper Midwest Hospital Conference: meeting report. (N) Je 16-94

V

VANCE, JOE. Forces that may bring compulsory health insurance. Jl 16-50
VANDERMADE, MINOR, JR. Taking the stigma out of standardization. My 1-52
VAN METER, W. J. Sprinkler systems for hospitals: what they cost and why they're worth it. My 1-76; choose the right system—then protect it. My 16-101
VICHER, EDWARD E. and NOVAK, MILAN V. Tuberculocidal properties of four hospital disinfectant. Ag 16-61
VIGUERS, RICHARD T. How high is up? D 16-40
VINCENT, CHARLES. Trash collection system uses portable truck, plastic bags. S 16-86

VISITORS
Diplomas for fathers. (O&I) F 16-20
Pennsylvania hospital switches to strict visiting policy. Jl 1-49

VOLUNTARY HOSPITALS
Hospitals in the 49th state. P. W. Nelson. F 16-42 (Ed p. 41)
Public, but not utilities. (Ed) Je 1-29

VOLUNTEERS
Auxiliaries and volunteer service: annual administrative review. Mrs. H. E. Milton. Ap 16-45
Getting the volunteer program off to a good start. Mrs. W. H. Botts. Mr 1-43
Judging a volunteer program means judging its director. J. H. Parke. Je 16-44
Literature on volunteers. (SFH) Je 1-24
New awards and emblems. (SFH) N 1-22
Nurses shaped this volunteer program. H. Reynolds. Je 16-47
Paramedical group donates services to hospital at night. R. J. Thomas. O 16-55
Prestudent nursing course proves highly successful. (N&C) Mr 1-60
Teen-age volunteers. (SFH) Ap 1-14
Telling the smaller hospitals story: hard-working ambassadors merge hospital-community aims. W. R. Kirk. Jl 1-52
Volunteer floor clerk service, Greenwich (Conn.) Hospital. Je 16-45
Volunteers and auxiliaries (SFH) F 16-35
Why volunteers volunteer. Mrs. T. E. Mosheim. (O&I) Ap 16-21

W

WALCH, DAGMAR T. Cooperative planning builds better kitchens. O 16-81
WALKER, ROBERT. Nearby apartments ease hospital's growing pains. N 16-51
WALLACE, DOROTHY E. 6 steps for improving employee selection. O 1-86

WALLS (INTERIOR)
Ceramic tile walls. J. C. Colbeck. (SFH) My 16-21
'Noninstitutional look' in interior walls. E. T. Wheeler. Mr 16-62

WASTE DISPOSAL
Disposal of purulent material. (SFH) Jl 1-25
Trash collection system uses portable truck, plastic bags. C. Vincent. S 16-86

Weekly meetings thrash problems, build loyalty. W. E. Parr. Jl 1-48
WEIDEMEIER, G. A. Survey draws a profile of the hospital engineer. O 1-80
WEIL, THOMAS P. Health insurance and mental illness. Mr 1-45
WEINZETTEL, R. J. True evaluation of disposable looks past the cost factor. Ja 1-74
WHEELER, E. TODD. 'Noninstitutional look' in interior walls. Mr 16-62
WILLCOX, ALANSON W. Another look at 'corporate practice.' S 16-50
WILLEMS, HELEN. Safety: annual administrative review. Ap 16-131
WILLIAMS, MARSHALL S. and ROLLINS, JOHN D. X-ray reports by telephone. N 1-63
WILLIAMSON, KENNETH. Financing nursing education: AHA approach—spread the cost over community, state and nation. O 1-45
Wisconsin Hospital Association meeting report. (N) My 1-96
WITTRUP, RICHARD D. How does an administrator administrate? Mr 1-37; (O&I) Editor. Je 16-31
WOLF, STEPHEN L. All about paint. Ag 1-79
WOMER, CHARLES B. Methods improvement: annual administrative review. Ap 16-90

WORK SIMPLIFICATION
Acrostic on work simplification. M. J. Chapman. Ap 16-125
How a laundry methods study raised productivity 70 per cent. C. Aschheim. Mr 16-99

Workbook charts relationships with five hospital 'publics.' R. S. Rhoades. Jl 1-62
World Health Organization Assembly in Minneapolis: comments on Russian delegation. (PR) R. Amberg. Ja 1-57

X

X-ray reports by telephone. M. S. Williams and J. D. Rollins. N 1-63

Z

ZAHASKY, MARY C. Four 'musts' for sharing supervision. Jl 16-83